

GRAYS HARBOR CONSERVATION DISTRICT

MINUTES – December 21, 2018 10:00 a.m.

LOCATION: 330 PIONEER AVENUE WEST

MONTESANO, WA 98563

---

The Grays Harbor Conservation District (GHCD) meeting was called to order at 10:03a.m. by Chair Carl Waara.

Grays Harbor Conservation District Supervisors in attendance were Kyle Deerkop; Vice Chair, Logan Zepp; Supervisor (attended via phone), and Brady Engvall; Associate Supervisor.

GHCD/PCD Staff members present included Jim Getchman; CREP Technician, Melissa Gonzales; Financial Administrator, Tom Kollasch; Special Projects Manager, and Mike Nordin; District Manager.

Partners in attendance were Jennifer Riedmayer; ECY, and Stu Trefry; SCC.

**MOTION(S)**

The Grays Harbor Conservation District Board of Supervisors reviewed the November 16th Board Meeting minutes. Kyle Deerkop made a motion to approve the November 16, 2018 meeting minutes and a second was made by Carl Waara. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the December 21st financial report. Kyle Deerkop made a motion to accept the December 21, 2018 financial report and was seconded by Carl Waara. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the December 21, 2018 financial statement. Kyle Deerkop made a motion to pay checks #7533-7545 and EFTs totaling \$30,846.48. A second was made by Carl Waara. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed a cash advance request for Stormy Glick. Kyle Deerkop made a motion to approve Glick cash advance in the amount of \$70,876.25; Logan Zepp seconded the motion. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed a cash advance request for Jim Austin. Kyle Deerkop made a motion to approve Austin cash advance in the amount of \$23,576; Carl Waara seconded the motion. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed advertisement of a supervisor position. Carl Waara made a motion to re-advertise for the appointed supervisor position; Kyle Deerkop seconded the motion. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed an amended Mattson Rd. agreement. Kyle Deerkop made a motion to sign the amended Mattson Rd. agreement in the amount of \$99,280; Carl Waara seconded the motion. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the Office of Chehalis Basin Letter of Support Request. Kyle Deerkop made a motion to approve the draft Office of Chehalis Basin letter of support request; Carl Waara seconded the motion. The motion passed unanimously by voice vote.

### **EXECUTIVE SESSION**

The Grays Harbor Conservation District Board of Supervisors entered an Executive Session to discuss employee compensation at 11:04 a.m. The Supervisors exited the Executive Session at 11:14 a.m. A decision was made during the Executive Session to increase employee compensation. Kyle Deerkop made a motion that effective January 1, Melissa, Dave and Anthony receive a \$1 per hour pay increase, and all employees receive a 3.3% cost of living adjustment; Carl Waara seconded the motion. The motion passed unanimously by voice vote.

### **NRCS REPORT**

Noah Bates reported for NRCS. Noah reported the new Farm Bill has successfully passed. Noah reported on NRCS 4yr appropriation. Noah reported on EQIP implementation. Noah reported on southwest WA NRCS staffing changes. Noah reported on Farm Bill changes.

### **SCC REPORT**

Stu Trefry reported for SCC. Stu reported on the Governors budget. Stu reported on RCPP. Stu reported on the NACD meeting.

### **ECY Report**

Jennifer Riedmayer reported on complaints regarding the Aberdeen Homeless Camp being a potential source of pollution. Jennifer reported on marine debris and beach cleanup financing.

### **Projects REPORT**

District employees provided project reports to Supervisors prior to the board meeting.

Tom Kollasch reported on Aquatic Species Restoration Plan. Tom reported on a meeting with Grays Harbor Guides. Tom reported on Science Review Team plans. Tom reported on the Lower Satsop Restoration Plan.

Mike Nordin made an announcement that David Houk received the NRCS Cooperator of the Year Award. Mike reported on performance reviews.

### **DISCUSSION**

Agenda item 'Company Credit Card' was tabled until next board meeting.

Jim Getchman reported on Quinby Cost-Share.

A discussion was held regarding Shellfish and NRI funding.

A request was made to include the 5yr Long Range Plan in January Board Packet for February discussion.

**MOTION(S) SUMMARY**

**Motion #1:** Kyle Deerkop made a motion to approve the November 16, 2018 meeting minutes and a second was made by Carl Waara. The motion passed unanimously by voice vote.

**Motion #2:** Kyle Deerkop made a motion to accept the December 21, 2018 financial report and was seconded by Carl Waara. The motion passed unanimously by voice vote.

**Motion #3:** Kyle Deerkop made a motion to pay checks #7533-7545 and EFTs totaling \$30,846.48. A second was made by Carl Waara. The motion passed unanimously by voice vote.

**Motion #4:** Kyle Deerkop made a motion to approve Glick cash advance in the amount of \$70,876.25; Logan Zepp seconded the motion. The motion passed unanimously by voice vote.

**Motion #5:** Kyle Deerkop made a motion to approve Austin cash advance in the amount of \$23,576; Carl Waara seconded the motion. The motion passed unanimously by voice vote.

**Motion #6:** Carl Waara made a motion to re-advertise for the appointed supervisor position; Kyle Deerkop seconded the motion. The motion passed unanimously by voice vote.

**Motion #7:** Kyle Deerkop made a motion to sign the amended Mattson Rd. agreement in the amount of \$99,280; Carl Waara seconded the motion. The motion passed unanimously by voice vote.

**Motion #8:** Kyle Deerkop made a motion to approve the draft Office of Chehalis Basin letter of support request; Carl Waara seconded the motion. The motion passed unanimously by voice vote.

**Motion #9:** Kyle Deerkop made a motion that effective January 1, Melissa, Dave and Anthony receive a \$1 per hour pay increase, and all employees receive a 3.3% cost of living adjustment; Carl Waara seconded the motion. The motion passed unanimously by voice vote.

**NEXT MEETING** 10:00 a.m. Friday January 18, 2019 at 330 Pioneer Avenue West, Montesano, WA 98563

**MEETING ADJOURNED** 11:33 a.m.

---

Mike Nordin, Manager

---

Chair, Carl Waara