

GRAYS HARBOR CONSERVATION DISTRICT

MINUTES – December 16, 2016 10:00 a.m.

LOCATION: 330 PIONEER AVENUE WEST

MONTESANO, WA 98563

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The Grays Harbor Conservation District (GHCD) meeting was called to order at 10:02 a.m. by Chair Carl Waara. Grays Harbor Conservation District Supervisors in attendance were Carl Waara; Chair, Steve Hallstrom; Vice Chair, Janet Strong, and Kyle Deerkop. Grays Harbor Associate Supervisor Brady Engvall was also present. PCD/GHCD staff members present included, Dave Houk; Stewardship Forester, Janice Wetterauer; Administrative Assistant, Kim Smith; Riparian Resource Specialist, Tom Kollasch; Project Manager, Mike Nordin; District Manager, and Brandon Carman; Fisheries Technician. Partners in attendance were Stu Trefy, WSCC and David Rose, NRCS.

**MOTION(S)**

The Grays Harbor Conservation District Board of Supervisors reviewed the November Board Meeting minutes. Steve Hallstrom made a motion to accept the November 18, 2016 minutes and a second was made by Janet Strong. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the November 4, 2016 Special Meeting minutes. Steve Hallstrom made a motion to accept the November 4, 2016 Special Meeting Minutes and a second was made by Carl Waara. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the December 16, 2016 financial report. Steve Hallstrom made a motion to accept the December 16, 2016 financial report and a second was made by Janet Strong. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the November 18, 2016 financial statement. Steve Hallstrom moved to pay checks #7243-7251 and EFTs totaling \$15,932.01. A second was made by Carl Waara. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the ability of Kyle Deerkop to replace Brady Engvall as an official signor of GHCD bank checks. Steve Hallstrom made a motion to replace Brady Engvall with Kyle Deerkop as a signor of bank checks. A second was made by Carl Waara. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed advertising for upcoming Election Resolution. Steve Hallstrom made a motion to approve paying for required election resolution advertising in a newspaper. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Elma Dairy Nutrient Management Plan. Steve Hallstrom made a motion to approve the plan and a second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed certifying the Elma Dairy Nutrient Management Plan. Steve Hallstrom made a motion to approve certification of the plan and a second was made by Carl Waara. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District reviewed the Pruett and Gallington Landowner-District Agreements for farm pads. Carl Waara made a motion to accept the Agreements and a second was made by Steve Hallstrom. The motion passed unanimously by voice vote.

### **NRCS REPORT**

A paper report was provided by Susan HoeyLees; Resource Conservationist and David Rose; District Conservationist.

### **SCC REPORT**

Stu Trefry reported on his work for the previous month. Stu reported that the public comment period for CAPP will end on December 16, 2016. Stu presented Kyle Deerkop a certificate for serving as a Supervisor. Stu reported that Gary Waltenburg was being awarded a certificate for 5 years of service as a Supervisor. Stu also reported that GHCD won the Conservation District of the year award for Washington State.

### **PROJECTS REPORT**

Employees provided paper project reports to Supervisors prior to the board meeting. These reports are attached.

### **DISCUSSION**

The Grays Harbor Conservation District Board of Supervisors discussed the Employee Policy Manual Benefits. Further discussion on the topic was tabled for the January board meeting.

Associate Supervisor Brady Engvall led a discussion on the progress of and next steps in the Grays Harbor shellfish sediment study.

Kim Smith asked the Board of Supervisors for permission for herself and Brandon Carman to register for the Riparian Planner Certification course. The Board of Supervisors came to a consensus decision to allow for the registration, barring an absurd cost.

Steve Hallstrom led a presentation regarding the projected budget for 2017.

### **MOTION(S) SUMMARY**

**Motion #1:** Steve Hallstrom made a motion to accept the November 18, 2016 Board Meeting Minutes. A second was made by Janet Strong. The motion passed unanimously by voice vote.

**Motion#2:** Steve Hallstrom made a motion to accept the November 4, 2016 special Meeting Minutes. A second was made by Carl Waara. The motion passed unanimously by voice vote.

**Motion #3:** Steve Hallstrom made a motion to accept the December 16, 2016 financial report. A second was made by Janet Strong. The motion passed unanimously by voice vote.

**Motion #4:** Steve Hallstrom made a motion to pay checks #7243-7251 and EFTs totaling \$15,932.01. A second was made by Carl Waara. The motion passed unanimously by voice vote.

**Motion #5:** Steve Hallstrom made a motion to replace Brady Engvall with Kyle Deerkop as an official signor of bank checks. A second was made by Carl Waara. The motion passed unanimously by voice vote.

**Motion #6:** Steve Hallstrom made a motion to approve paying for required election resolution advertising in a newspaper. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

**Motion #7:** Steve Hallstrom made a motion to approve the Elma Dairy Nutrient Management Plan. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

**Motion #8:** Steve Hallstrom made a motion to approve certification of the Elma Dairy Nutrient Management Plan. A second was made by Carl Waara. The motion passed unanimously by voice vote.

**Motion #9:** Carl Waara made a motion to accept the Pruett and Gallington Landowner-District Agreements. A second was made by Steve Hallstrom. The motion passed unanimously by voice vote.

**NEXT MEETING:** 10:00 a.m. February 17, 2017 at 330 Pioneer Avenue West, Montesano, WA 98563

**Meeting ADJOURNED** 12:21 p.m.

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Mike Nordin, Manager

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Chair, Carl Waara

