

GRAYS HARBOR CONSERVATION DISTRICT

MINUTES – November 16, 2018 10:00 a.m.

LOCATION: 330 PIONEER AVENUE WEST

MONTESANO, WA 98563

The Grays Harbor Conservation District (GHCD) meeting was called to order at 10:04 a.m. by Chair Carl Waara.

Grays Harbor Conservation District Supervisors in attendance were, Carl Waara; Chair, Kyle Deerkop; Vice-Chair, Logan Zepp; Supervisor, and Gary Waltenburg; Auditor.

GHCD Staff members present included Brandon Carman; Project Manager, Anthony Waldrop; Watershed Restoration Specialist, Melissa Gonzales; Financial Administrator, Gavin Glore; District Engineer and Mike Nordin; District Manager.

Partners in attendance were Shawn Ultican; ECY.

MOTION(S)

The Grays Harbor Conservation District Board of Supervisors reviewed the October 19, 2018 Board Meeting minutes. Logan Zepp made a motion to approve the October 19, 2018 meeting minutes. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the October 25, 2018 Board Meeting minutes. Logan Zepp made a motion to approve the October 25, 2018 meeting minutes. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Financial Report. Kyle Deerkop made a motion to approve the Financial Report. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the November bills. Gary Waltenburg made a motion to pay checks 7518-7532 and EFTs totaling \$31,870.36. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Interlocal Agreement with Mason CD for engineering services. Kyle Deerkop made a motion to approve the Mason CD ILA for engineering services. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the request for a payment of \$23,576 for the Austin Cost Share manure spreader. Kyle Deerkop made a motion to approve the payment of \$23,576 for the Austin Cost Share manure spreader. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

NRCS REPORT

A written NRCS report was provided.

WSCC REPORT

There was no WSCC report.

ECY REPORT

Shawn Ultican provided a verbal report of ECY activities and programs in the area.

Projects Report

District employees provided written project reports to Supervisors prior to the board meeting.

District employees gave verbal reports during the board meeting.

EXECUTIVE SESSION

The Grays Harbor Conservation District Board of Supervisors entered Executive Session to discuss employee compensation at 10:46 a.m. The Supervisors exited Executive Session at 11:15 a.m. No decisions were made during Executive Session. Discussion was around conducting employee reviews. Another executive session will occur next month.

DISCUSSION

A discussion was held about the role of the Grays Harbor Marine Resources Council and how they can provide letters of support for District projects. Supervisor Deerkop recommends reaching out.

A discussion was held about RCPP funding.

A discussion was held about the general need for education and outreach staff.

A discussion was held about having personnel reviews for GHCD staff after Thanksgiving.

A discussion was held about having an executive session at next month's meeting.

A discussion was held about staff capacity and the potential for hiring an assistant manager. This discussion was held for the executive session.

Mike notified attendees that he will be at GHCD on Tuesdays/Fridays starting in December.

Mike will be speaking on a WACD panel.

The agenda item, 'Stormy Glick – Farm' was tabled until the next board meeting.

MOTION(S) SUMMARY

Motion #1: Logan Zepp made a motion to approve the October 19, 2018 meeting minutes. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #2: Logan Zepp made a motion to approve the October 25, 2018 meeting minutes. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #3: Kyle Deerkop made a motion to approve the Financial Report. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

Motion #4: Gary Waltenburg made a motion to pay checks 7518-7532 and EFTs totaling \$31,870.36. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

Motion #5: Kyle Deerkop made a motion to approve the Mason CD ILA for engineering services. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #6: Kyle Deerkop made a motion to approve the payment of \$23,576 for the Austin Cost Share manure spreader. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

NEXT MEETING 10:00 a.m. Friday December 21, 2018 at 330 Pioneer Avenue West, Montesano, WA 98563

MEETING ADJOURNED 11:17 a.m. by Chair Carl Waara

Mike Nordin, Manager

Chair, Carl Waara