

GRAYS HARBOR CONSERVATION DISTRICT

MINUTES – November 15, 2019 10:00 a.m.

GHCD Office
330 PIONEER AVENUE WEST
MONTESANO, WA 98563

The Grays Harbor Conservation District (GHCD) meeting was called to order at 10:03 a.m. by Vice-Chair Kyle Deerkop.

Grays Harbor Conservation District Supervisors in attendance were, Kyle Deerkop; Vice-Chair, Gary Waltenburg; Auditor, Lisa Zaborac; Supervisor, and Brady Engvall; Associate Supervisor.

GHCD Staff members present included Anthony Waldrop; Watershed Restoration Specialist, Melissa Gonzales; Financial Administrator, Natalie Osowski; VSP Specialist, Gavin Glore; Southwest Area Engineer, Jim Getchman; Natural Resource/CREP Technician, and Mike Nordin; District Manager (by phone).

Partners in attendance were Noah Bates; Natural Resource Conservation Service (NRCS), Shawn Ultican; Ecology (ECY), and Stu Trefry; Washington State Conservation Commission (WSCC)

The following changes to the agenda were approved:

- #8 Satsop/Wynoochee Tributary Project Contract – Removed from the agenda
- Executive Session – Employee Performance Review – Added to the Agenda

MOTION(S)

The Grays Harbor Conservation District Board of Supervisors reviewed the October 18, 2019 board meeting minutes. Lisa Zaborac made a motion to approve the October 18, 2019 meeting minutes. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Financial Report. Lisa Zaborac made a motion to approve the financial report. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the bills. Gary Waltenburg made a motion to pay checks #7691-7705 and EFTs totaling \$40,614.55. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the Ecology Water Quality Grant Contract. Lisa Zaborac made a motion to approve the Ecology Water Quality Grant Contract. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the Landowner Agreement with Oscar Torres. Gary Waltenburg made a motion to approve the Landowner Agreement with Oscar Torres. A second was made by Lisa Zaborac. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Washington Conservation Corps Contract. Lisa Zaborac made a motion to approve the Washington Conservation Corps Contract. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed employee performance during Executive Session. Lisa Zaborac made a motion to approve a \$5 per hour wage increase for Dave Houk effective Jan. 1 2020. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

NRCS REPORT

Noah Bates provided an NRCS report

WSCC REPORT

Stu Trefry provided a WSCC report

ECY REPORT

Shawn Ultican provided an ECY report

Projects Report

District employees provided written project reports to Supervisors prior to the board meeting. District employees gave verbal reports during the board meeting.

DISCUSSION

A discussion was held about riparian buffer discussions occurring at the state level.

A Smartsheet training was given to the Board of Supervisors.

A discussion was held about ECY water quality standards.

A discussion was held about conservation technical assistance (CTA) funding in the supplemental budget. Mike Nordin encouraged asking for CTA funding.

A discussion was held about ECY sampling of aquifers near mining operations. Gary Waltenburg expressed concern about a mining operation near Cedarville that could have impacts on a housing development. **Action Item:** Shawn Ultican will get more info to Gary on these situations and how they are monitored.

EXECUTIVE SESSION

The Grays Harbor Conservation District Board of Supervisors entered executive session at 11:48am to discuss employee performance. The executive session ended at 12:08pm. Lisa Zaborac made a motion to approve a \$5 per hour wage increase for Dave Houk effective Jan. 1 2020. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

MOTION(S) SUMMARY

Motion #1: Lisa Zaborac made a motion to approve the October 18, 2019 meeting minutes. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #2: Lisa Zaborac made a motion to approve the financial report. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #3: Gary Waltenburg made a motion to pay checks #7691-7705 and EFTs totaling \$40,614.55. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

Motion #4: Lisa Zaborac made a motion to approve the Ecology Water Quality Grant Contract. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #5: Gary Waltenburg made a motion to approve the Landowner Agreement with Oscar Torres. A second was made by Lisa Zaborac. The motion passed unanimously by voice vote.

Motion #6: Lisa Zaborac made a motion to approve the Washington Conservation Corps Contract. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #7 (in executive session): Lisa Zaborac made a motion to approve a \$5 per hour wage increase for Dave Houk effective Jan. 1 2020. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

NEXT MEETING 10:00 a.m. Friday December 20, 2019 at 330 Pioneer Avenue West, Montesano, WA 98563

MEETING ADJOURNED 12:10 p.m. by Vice-Chair Kyle Deerkop

Mike Nordin, Manager

Chair, Carl Waara