

GRAYS HARBOR CONSERVATION DISTRICT

MINUTES – October 20, 2017 10:00 a.m.

LOCATION: 330 PIONEER AVENUE WEST

MONTESANO, WA 98563

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The Grays Harbor Conservation District (GHCD) meeting was called to order at 10:03a.m. by Vice Chair Kyle Deerkop. Grays Harbor Conservation District Supervisors in attendance were Gary Waltenburg; Auditor, Steve Hallstrom; Supervisor, Janet Strong; Supervisor and Brady Engvall; Associate Supervisor. GHCD/PCD Staff members present included David Houk; Stewardship Forester, Jim Getchman; CREP Technician, Tom Kollasch; Special Projects Manager, Megan Martin Aust; Agriculture Planner and Melissa Gonzales; Administrative Assistant. Partners in attendance were Stu Trefry; SCC and Noah Bates; NRCS.

**MOTION(S)**

The Grays Harbor Conservation District Board of Supervisors reviewed the September 15<sup>th</sup> Board Meeting minutes. Steve Hallstrom made a motion to approve the September 15, 2017 meeting minutes and a second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the special October 4<sup>th</sup> Board Meeting Minutes. Kyle Deerkop made a motion to approve the October 4, 2017 special meeting minutes and a second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the October 20, 2017 financial report. Steve Hallstrom made a motion to accept the October 20, 2017 financial report and was seconded by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the October 20, 2017 financial statement. Janet Strong made a motion to pay checks #7369-7380 and EFTs totaling \$20,492.16. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed lodging for Dave Houk for an upcoming WA Tree Farm Program event. Steve Hallstrom made a motion to approve lodging for Dave for the technical conference in Spokane dependent upon having funds and was seconded by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the Kantor landowner agreement. Steve Hallstrom made a motion to approve the Kantor Landowner Agreement and was seconded by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed Church Rd. project cash advance. Gary Waltenburg made a motion to ask for a cash advance for Church Rd. project and was seconded by Steve Hallstrom. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed payment of Church Rd. cash advance. Steve Hallstrom made a motion to pay upon receipt of funds the Church Rd. balance and was seconded by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed an agreement for GHCD to assist Lewis CD in writing farm plans. Steve Hallstrom made a motion to approve an MOA to LCCD for farm planning and was seconded by Janet Strong. The motion passed unanimously by voice vote.

### **NRCS REPORT**

Noah Bates reported on EQIP contracts. Noah reported Ryan Wysocki has started work at the South Bend NRCS office. Noah reported that Laura Williams is the RCPP coordinator for WA Sate. Noah reported on an upcoming Environmental Evaluation Training on November 14.

### **SCC REPORT**

Stu Trefry reported on Ron Shultz (SCC). Stu reported on the Office of the Chehalis Basin. Stu reported on the Capital Budget. Stu reported on the SW Area meeting. Stu reported on the upcoming WACD annual meeting.

### **Projects REPORT**

District employees provided project reports to Supervisors prior to the board meeting.

Dave Houk reported he will be attending an upcoming WA Tree Farm Program event held in Spokane, WA, and asked for the district to pay for lodging.

Tom Kollasch reported on the Hoquiam River project. Tom reported on the Wishkah River project. Tom reported on the DOE Terry Hussman grant. Tom reported on the Lower Satsop project. Tom reported Gavin Gore will be working with the design team on upcoming stream projects.

Megan Martin Aust reported attending the Grays Harbor VSP meeting. Megan reported she is working on the Sturniolo Dairy NMP.

### **DISCUSSION**

A discussion was held regarding an update on the financial status in regards to funding for staff.

A discussion was held regarding the RCPP.

A discussion was held regarding an update on the City of Aberdeen Forestry opportunity.

A discussion was held regarding the Grays Harbor VSP. It was requested to add VSP updates to GHCD monthly agenda.

A discussion was held regarding GHCD being involved in irrigation fish screens through a Lewis CD grant. Kelly Verd (Lewis CD) has asked GHCD Board (via Megan Martin Aust) to join in the application of fish

screens within Grays Harbor County. GHCD board members are unanimously in favor of the decision to be involved in this opportunity. No motion was necessary for this approval.

A discussion was held regarding WSCC Authorized Signature Form.

A discussion was held regarding NACD membership dues. The board decided to table the discussion for the January 2018 board meeting.

A discussion was held regarding Umpqua Bank account access authorization. The board unanimously approved access authorization to Melissa Gonzales. No motion was necessary for approval.

A discussion was held regarding SRFB cash advance agreement.

### **MOTION(S) SUMMARY**

**Motion #1:** Steve Hallstrom made a motion to accept the September 15, 2017 meeting minutes and a second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

**Motion #2:** Kyle Deerkop made a motion to accept the October 4, 2017 special meeting minutes and a second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

**Motion #3:** Steve Hallstrom made a motion to accept the October 20, 2017 financial report and was seconded by Gary Waltenburg. The motion passed unanimously by voice vote.

**Motion #4:** Janet Strong made a motion to pay checks #7369-7380 and EFTs totaling \$20,492.16. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

**Motion #5:** Steve Hallstrom made a motion to approve lodging for Dave for the technical conference in Spokane dependent upon having funds and was seconded by Gary Waltenburg. The motion passed unanimously by voice vote.

**Motion #6:** Steve Hallstrom made a motion to approve the Kantor Landowner Agreement and was seconded by Gary Waltenburg. The motion passed unanimously by voice vote.

**Motion #7:** Gary Waltenburg made a motion to ask for a cash advance for Church Rd. project and was seconded by Steve Hallstrom. The motion passed unanimously by voice vote.

**Motion #8:** Steve Hallstrom made a motion to pay upon receipt of funds the Church Rd. balance and was seconded by Gary Hallstrom. The motion passed unanimously by voice vote.

**Motion #9:** Steve Hallstrom made a motion to approve an MOA to LCCD for farm planning and was seconded by Janet Strong. The motion passed unanimously by voice vote.

**NEXT MEETING** 10:00 a.m. Friday November 17, 2017 at 330 Pioneer Avenue West, Montesano, WA 98563

**MEETING ADJOURNED** 11:20 a.m.

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Mike Nordin, Manager

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Chair, Carl Waara