

GRAYS HARBOR CONSERVATION DISTRICT

MINUTES – October 18, 2019 10:00 a.m.

GHCD Office
330 PIONEER AVENUE WEST
MONTESANO, WA 98563

The Grays Harbor Conservation District (GHCD) meeting was called to order at 10:07 a.m. by Vice-Chair Kyle Deerkop.

Grays Harbor Conservation District Supervisors in attendance were, Kyle Deerkop; Vice-Chair (by phone), Logan Zepp; Supervisor, Gary Waltenburg; Auditor, Lisa Zaborac; Supervisor (by phone) and Brady Engvall; Associate Supervisor.

GHCD Staff members present included Anthony Waldrop; Watershed Restoration Specialist, Tom Kollasch; Watershed Restoration Program Manager, Melissa Gonzales; Financial Administrator, Natalie Osowski; VSP Specialist, Gavin Glore; Southwest Area Engineer, and Mike Nordin; District Manager.

Partners in attendance were Noah Bates; NRCS

The following changes to the agenda were approved:

- #8 Medical Insurance – Mike N. was moved to #12 and changed to an executive session
- #8 became Middle Fork Hoquiam Contract #2

MOTION(S)

The Grays Harbor Conservation District Board of Supervisors reviewed the September 20, 2019 board meeting minutes. Gary Waltenburg made a motion to approve the September 20, 2019 meeting minutes. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the October 9, 2019 special board meeting minutes. Logan Zepp made a motion to approve the October 9, 2019 special board meeting minutes. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Financial Report. Gary Waltenburg made a motion to approve the financial report. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the bills. Gary Waltenburg made a motion to pay checks #7673-7690 and EFTs totaling \$36,304.95. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the Wilder FFFPP Cash Advance request. Gary Waltenburg made a motion to allow staff to request a cash advance from RCO totaling \$47,328.03 and pay upon receipt. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the Mattson Rd Cash Advance request. Gary Waltenburg made a motion to allow staff to request a cash advance from RCO totaling \$45,661.35 and pay upon receipt. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Middle Fork Hoquiam Contract #2. Gary Waltenburg made a motion to approve the Middle Fork Hoquiam Contract #2. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the Livestock Funds grant of \$41,830.00. Logan Zepp made a motion to approve receipt of the Livestock funds of \$41,830.00. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

NRCS REPORT

Noah Bates provided an NRCS report

WSCC REPORT

There was no WSCC report

ECY REPORT

There was no ECY report

Projects Report

District employees provided written project reports to Supervisors prior to the board meeting. District employees gave verbal reports during the board meeting.

DISCUSSION

A discussion was held about the Grays Harbor CD – NRCS Cooperative Working Agreement. The GHCD board members confirmed that they have reviewed the CWA.

A discussion was held about Smartsheet. The GHCD board requested a training for the November Board Meeting. **Action Item:** Anthony will put together a training for the November Board Meeting.

A discussion was held about the WACD meeting. Lisa Zaborac expressed interest in going to the meeting.

A discussion was held about coordinating a tour of GHCD projects for the GHCD board. Gavin said that he would be happy to coordinate the tour. Kyle Deerkop requested that the tour be on the same day as a board meeting.

A discussion was held about the relevance of VSP to shellfish farmers. Brady Engvall expressed that the VSP program should not just be a resource for terrestrial farmers, but also shellfish farmers. Kyle Deerkop mentioned that it could be good to find ways to create a value added VSP label. Mike Nordin mentioned that he is working with Ryan Wysocki of NRCS to develop shellfish BMPs.

A discussion was held about the VSP Cost Share Process. The GHCD board confirmed their support of the process being used to do VSP Cost Share projects.

A discussion was held about the Ecology Water Quality Grant Contract for Satsop/Wynoochee tributary analysis.

EXECUTIVE SESSION

The Grays Harbor Conservation District Board of Supervisors entered executive session at 12:07pm to discuss medical insurance. The executive session ended at 12:20pm. No motions were offered during the executive session.

MOTION(S) SUMMARY

Motion #1: Gary Waltenburg made a motion to approve the September 20, 2019 meeting minutes. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

Motion #2: Logan Zepp made a motion to approve the October 9, 2019 special board meeting minutes. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #3: Gary Waltenburg made a motion to approve the financial report. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

Motion #4: Gary Waltenburg made a motion to pay checks #7673-7690 and EFTs totaling \$36,304.95. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

Motion #5: Gary Waltenburg made a motion to allow staff to request a cash advance from RCO totaling \$47,328.03 and pay upon receipt. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

Motion #6: Gary Waltenburg made a motion to allow staff to request a cash advance from RCO totaling \$45,661.35 and pay upon receipt. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

Motion #7: Gary Waltenburg made a motion to approve the Middle Fork Hoquiam Contract #2. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

Motion #8: Logan Zepp made a motion to approve receipt of the Livestock funds of \$41,830.00. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

NEXT MEETING 10:00 a.m. Friday November 15, 2019 at 330 Pioneer Avenue West, Montesano, WA 98563

MEETING ADJOURNED 12:20 p.m. by Vice-Chair Kyle Deerkop

Mike Nordin, Manager

Chair, Carl Waara