

GRAYS HARBOR CONSERVATION DISTRICT

MINUTES – October 16, 2015 10:00 a.m.

LOCATION: 330 PIONEER AVENUE WEST

MONTESANO, WA 98563

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The Grays Harbor Conservation District (GHCD) meeting was called to order at 10:05 a.m. by Chair Carl Waara. Grays Harbor Conservation District Supervisors in attendance were Steve Hallstrom; Auditor, Janet Strong and Brady Engvall. GHCD Staff members present included David Houk; Service Forester, Jim Getchman; CREP Technician, and Janice Wetterauer; Administrative Assistant. Partners in attendance were Stu Trefry; WSCC, Stephanie Zurenko; DOE, Dave Rose; NRCS and Susan Hoey Lees; NRCS.

**MOTION(S)** The Grays Harbor Conservation District Board of Supervisors reviewed the September regular Board Meeting minutes. Steve Hallstrom made a motion to accept the September 18, 2015 meeting minutes and a second was made by Carl Waara. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the October 16, 2015 financial report. A motion was made by Steve Hallstrom to accept the October 16, 2015 financial report and was seconded by Brady Engvall. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the October 16, 2015 financial statement. Carl Waara moved to pay check # 7064, 7065, 7067-7082, and 3 EFTs for a total of \$3754.54. A second was made by Steve Hallstrom. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed purchasing an in bed tool box for the new district vehicle. A motion was made by Steve Hallstrom authorizing expenditure of up to \$600 for the purchase of a truck tool box. Janet Strong seconded the motion. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed approval for expansion of office space into the NRCS area that is planned for remodel. A motion was made by Steve Hallstrom to approve \$150/month rent. The motion was seconded by Carl Waara. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed approval to house the new SW engineer at the GH office. This is a perspective motion in that the engineer will make the final decision where to be housed. The motion was made by Steve Hallstrom and seconded by Carl Waara. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed Jeni Maakad's invitation as a member of the Habitat Work Group (HWG). A motion was made by Janet Strong for Jeni Maakad to become a regular member of HWG. Steve Hallstrom seconded the motion. The motion passed unanimously by voice vote.

## **NRCS REPORT**

David Rose reported on the number of EQIP contracts for Fiscal Year 2015 totaling 42. David also reported deadlines for EQIP applications during FY2016 was extended from July 17 to October 16. NRCS has scheduled a Local Work Group (LWG) meeting for November 17 in Longview. The meeting will provide input for Fiscal Years 2017-2019. David reported that Scott Cook's last day is technically October 16, and that Scott begins his new position October 19. Susan Hoey Lees will be covering the Montesano NRCS office, and Chris Wright will be covering on a part time basis in Montesano. Paperwork is in place to fill Scott's vacancy at the Montesano office.

## **Vehicle REPORT**

Dave Houk reported on the arrival of the new CD vehicle. The new vehicle is a 1999 Chevrolet Silverado K-1500 Extended cab 4X4. Dave reported the vehicle is running well, and has already been of benefit to the CD.

## **Projects REPORT**

Dave reported on forestry work for the previous month. Dave reported on a West Satsop research project he was involved where he was given precedence in a peer reviewed medical journal. Dave reported on ongoing projects and consulting work in Pacific and GH County. Dave and Jeni Maakard are assessing a fish barrier for FFFPP, as well as intervention with NRCS for EQIP. Dave reported that the American Tree Farm Program (ATFP) has informally invited him to be a committee member. Dave was also invited to attend the ATFP National Convention that is being held in Seattle in February. His attendance may be paid for by the ATFP. Mention was given that Dave should attend the convention even if funding is necessary, and will be paid for by the CD. Dave spoke about the Forest Stewardship Program at a GHC Commissioners meeting also attended by Mike Nordin, Megan Aust, and Stu Trefry. Dave reported on helping with CREP renewal projects. Dave reported on helping with thinning projects in Pacific Co. that have resulted from his management plans. Dave reported on helping Jim Getchman with new employee orientation.

Jim Getchman reported on becoming familiar with current CREP contracts. He has made a list of producers showing the stage of each contract. He plans to contact the producers as an introduction, as well as inquiring of any issues or concerns.

Stu Trefry reported on attending the GHC Commissioners meeting with Dave, Mike, and Megan. Stu reported on a community meeting for long range planning, and follow up sessions. A Grays Harbor Community planning meeting is scheduled to take place on November 9 from 1-4pm. Location is to be determined. Planning sessions are scheduled for December 16 and January 20 from 9am-12:30pm at GHCD office.

## DISCUSSION

Stephanie Zurenko discussed an order issued by DOE to COSMO Specialty Fiber relating to exceedance of bacteria levels to shellfish beds. Stephanie reported on a spill from the Hoquiam Sewage Treatment Plant that will result in additional closures due to the spill.

A discussion was held in regards to purchasing a tool box for the new vehicle. A motion was made by Steve Hallstrom authorizing expenditure of \$600 for the purchase of a tool box. Janet Strong seconded the motion. The motion passed unanimously by voice vote.

A discussion was held in regards to expanding CD office space into the NRCS office area, or moving into a new space on Pioneer Ave. Discussion extended into replacing the existing signage to a more visible sign. A decision was made to rent available NRCS space at \$150/month. A motion was made by Steve Hallstrom to approve \$150/month rent. The motion was seconded by Carl Waara. The motion passed unanimously by voice vote.

A discussion was held regarding the housing of the SW Area Engineer. A decision was made to house the new engineer at the GHCD Montesano location if the engineer so desired. The final decision of where the engineer will be located will be determined by the engineer. A perspective motion to house the area engineer if so desired was made by Steve Hallstrom and seconded by Carl Waara. The motion passed unanimously by voice vote.

A discussion was held in regards to the hiring of a Flood Authority Technician. This will be a shared position between Grays Harbor and Thurston County, and will be housed in Grays Harbor. The discussion was whether or not to hire from an existing pool, or re-advertise for the position. The recommendation was made to re-advertise for the position of Flood Authority Technician.

Stu Treyfry discussed the SW Area Meeting Report. Stu reported awards were given to Janice Wetterauer for SW employee of the year, Mike Nordin for SW manager of the year, and Pacific Conservation District for SW District of the year. Stu reported on a manager meeting held in Ellensburg. Discussions from the meeting included statewide funding for conservation, implications funding may have on election ballots, and supervisor leadership development.

## MOTION(S) SUMMARY.

**Motion #1:** Steve Hallstrom made a motion to accept the September 18, 2015 meeting minutes and a second was made by Carl Waara. The motion passed unanimously by voice vote.

**Motion #2:** A motion was made by Steve Hallstrom to accept the September 18, 2015 financial report and Brady Engvall seconded the motion. The motion passed unanimously by voice vote.

**Motion #3:** Carl Waara moved to pay check # 7064, 7065, 7067-7082, and 3 EFTs for a total of \$3757.54. Steve Hallstrom seconded the motion. The motion passed unanimously by voice vote.

**Motion #4:** A motion was made by Steve Hallstrom authorizing expenditure of up to \$600 for the purchase of an in bed tool box for the new vehicle. Janet Strong seconded the motion. The motion passed unanimously by voice vote.

**Motion #5:** A motion was made by Steve Hallstrom authorizing \$150/month rent as part of an office space expansion into the future remodel of NRCS space. A second was made by Carl Waara. The motion passed unanimously by voice vote.

**Motion #6:** A perspective motion was made by Steve Hallstrom to house the SW engineer at the GH office if so desired by the engineer. A second was made by Carl Waara. The motion passed unanimously by voice vote.

**Motion #7:** A motion was made by Janet Strong for Jeni Maakad to be invited to become a regular member of HWG. The motion was seconded by Steve Hallstrom, and was passed unanimously by voice vote.

**NEXT MEETING** 10:00 a.m. Friday, November 20, 2015 at 330 Pioneer Avenue West, Montesano, WA 98563

**MEETING ADJOURNED** 12:01 p.m.

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Mike Nordin, Manager

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Chair, Carl Waara