

GRAYS HARBOR CONSERVATION DISTRICT

MINUTES – September 18, 2015 10:00 a.m.

LOCATION: 330 PIONEER AVENUE WEST

MONTESANO, WA 98563

The Grays Harbor Conservation District (GHCD) meeting was called to order at 10:00 a.m. by Chair Carl Waara. Grays Harbor Conservation District Supervisors in attendance at the meeting were Steve Hallstrom, Gary Waltenburg; Auditor, Janet Strong and Brady Engvall. GHCD Staff members present included David Houk; Service Forester, Megan Martin; Ag Technician, Mike Nordin; District Manager, Tom Kollasch; Programs Manager and Janice Wetterauer; Administrative Assistant. Partners in attendance were Stu Trefry; WSCC, Stephanie Zurenko; DOE, Scott Cook; NRCS, Dave Rose; NRCS and Susan Hoey Lees; NRCS. Public attendance included Tammy Perrault.

MOTION(S) The Grays Harbor Conservation District Board of Supervisors reviewed the August regular Board Meeting minutes. Steve Hallstrom made a motion to accept the August 21, 2015 meeting minutes and a second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the September 18, 2015 financial report. A motion was made by Gary Waltenburg to accept the September 18, 2015 financial report and Steve Hallstrom seconded it. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the September 18, 2015 financial statement. Gary Waltenburg moved to pay check # 7047 to 7063 and 4 EFTs for a total of \$3621.42. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed purchasing an additional District vehicle. A motion was made by Steve Hallstrom authorizing expenditure of \$12,000 for the purchase of an additional GHCD vehicle and Carl Waara seconded it. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the Washington State Conservation Commission online forms and addendums. A motion was made by Steve Hallstrom authorizing Janice to complete addendums on the WSCC website, vouchers for payment excluded. A second was made by Janet Strong. The motion passed unanimously by voice vote.

A discussion was held in regards to new Cost-Share projects. A motion was made by Steve Hallstrom to approve cost-share projects for Patrick O’Haggen, Matt Richenburger and Robbi Shank. A second was made by Carl Waara. The motion passed unanimously by voice vote.

A discussion was held in regards to the SW Area Meeting that will be held on October 7, 2015. A motion was made by Steve Hallstrom authorizing payment of \$10.00 for registration and \$10.00 per person for any board member and/or staff member to attend the SW Area meeting. A second was made by Carl Waara. The motion passed unanimously by voice vote.

A discussion was held in regards to WACD dues. A motion was made by Steve Hallstrom to pay WACD dues. A second was made by Carl Waara. The motion passed unanimously by voice vote.

NRCS REPORT

Scott announced he has accepted a new position with NRCS out of the Portland State Office. He will be leaving in October. Dave Rose reported Chris Wright will be filling in for Scott's position in the interim.

Vehicle REPORT

Dave Houk reported the vehicle is running well. A discussion was held in regards to purchasing an additional District vehicle. A motion was made by Steve Hallstrom authorizing expenditure of \$12,000 for the purchase of an additional GHCD vehicle and Carl Waara seconded it. The motion passed unanimously by voice vote.

Projects REPORT

Dave reported on forestry work for the previous month. He reported he finished a Forest Stewardship Plan for a landowner in Grays Harbor this past month. Dave is currently working on a Forest Stewardship Plan for a landowner in Pacific county. Dave also reported he has been involved in a variety of other projects and work including ATFS certifications for James Edstam and Mike Matysik as well as assisting with CREP site visits and renewals. Dave also reported he may be working with Scott Harris, WDFW, assisting SFLOs with wildlife conflict issues. Dave attended the Pacific County Fair where he obtained several new SFLO clients. Dave also reported he and Mike attended a meeting at the NRB building in Olympia with the DNR SFLO regarding an RCPP and LSR proposal naming GHCD as a partner.

Megan reported she has been working on two CREP renewals and one new CREP project in Grays Harbor. Megan reported she went through the hiring process for the new CREP employee. Megan also stated she is currently working with a landowner in Grays Harbor on the construction of a Farm Pad.

Mike introduced Tom Kollasch as the new PCD employee. Tom will be the Lead Entity Coordinator for WRIA 24 and Projects Manager for the Districts. Mike announced Jim Getchman has accepted the position as the new GHCD CREP coordinator. Jim will start October 5, 2015. Mike reported he participated in the hiring of the new SW Area Cluster Engineer. Mike stated Gavin Glore, formerly of Mason CD, was offered and has accepted the position. Mike reported he will be attending a Commission meeting in Ellensburg on 9/21/2015 regarding long term funding and elections. Mike reported on the Flood Authority. Mike reported the Flood Authority will be hiring for positions in Grays Harbor and Lewis to run meetings, do outreach and get projects ranked and implemented. The Grays Harbor position will be shared with Grays Harbor and Thurston CDs. Mike reported on Shellfish. Mike reported he met with Shana Joy and Stu Trefry to discuss what GHCD can apply for with Shellfish Funds as well as the needs of coast shellfish farmers in comparison with Puget Sound shellfish farmers. Mike reported he will be writing a grant for an Education/Outreach Coordinator position through the Taco Time Foundation. Mike reported WACD Annual Convention will be held December 2-3, 2015 in Spokane. Mike reported he and District staff have investigated the possibility of renting a larger space within the building. Staff will be contacting the building owner for details on potential options for office space.

Stu Trefry reported a webinar took place on Elections on September 9, 2015. Stu also reported on the District Planning Process. A discussion was held in regards to the process and a schedule of meetings.

DISCUSSION

Stephanie Zurenko discussed the expansion of two oil facilities in Grays Harbor and provided a fact sheet regarding the expansion.

A discussion was held in regards to new Cost-Share projects. A motion was made by Steve Hallstrom to approve cost-share projects for Patrick O'Haggen, Matt Richenburger and Robbi Shank. A second was made by Carl Waara. The motion passed unanimously by voice vote.

A discussion was held in regards to the SW Area Meeting that will be held on October 7, 2015. A motion was made by Steve Hallstrom authorizing payment of \$10.00 for registration and \$10.00 per person for any board member and/or staff member to attend the SW Area meeting. A second was made by Carl Waara. The motion passed unanimously by voice vote.

A discussion was held in regards to WACD dues. A motion was made by Steve Hallstrom to pay WACD dues. A second was made by Carl Waara. The motion passed unanimously by voice vote.

MOTION(S) SUMMARY.

Motion #1: Steve Hallstrom made a motion to accept the August 21, 2015 meeting minutes and a second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #2: A motion was made by Gary Waltenburg to accept the September 18, 2015 financial report and Steve Hallstrom seconded it. The motion passed unanimously by voice vote.

Motion #3: Gary Waltenburg moved to pay check # 7047 to 7063 and 4 EFTs for a total of \$3621.42. The motion passed unanimously by voice vote.

Motion #4: A motion was made by Steve Hallstrom authorizing expenditure of \$12,000 for the purchase of an additional GHCD vehicle and Carl Waara seconded it. The motion passed unanimously by voice vote.

Motion #5: A motion was made by Steve Hallstrom authorizing Janice to do the addendums on the WSCC website vouchers for payment excluded. A second was made by Janet Strong. The motion passed unanimously by voice vote.

Motion #6: A motion was made by Steve Hallstrom to approve cost-share projects for Patrick O'Haggen, Matt Richenburger and Robbi Shank. A second was made by Carl Waara. The motion passed unanimously by voice vote.

Motion #7: A motion was made by Steve Hallstrom authorizing payment of \$10.00 for registration and \$10.00 per person for any board member and/or staff member to attend the SW Area meeting. A second was made by Carl Waara. The motion passed unanimously by voice vote.

Motion #8: A motion was made by Steve Hallstrom to pay WACD dues. A second was made by Carl Waara. The motion passed unanimously by voice vote.

NEXT MEETING 10:00 a.m. Friday, October 16 , 2015 at 330 Pioneer Avenue West, Montesano, WA 98563

MEETING ADJOURNED 12:15 p.m.

Mike Nordin, Manager

Chair, Carl Waara