

GRAYS HARBOR CONSERVATION DISTRICT

MINUTES – September 16, 2016 10:00 a.m.

LOCATION: 330 PIONEER AVENUE WEST

MONTESANO, WA 98563

The Grays Harbor Conservation District (GHCD) meeting was called to order at 10:05 a.m. by Chair Carl Waara. Grays Harbor Conservation District Supervisors in attendance were Carl Waara; Chair, Steve Hallstrom; Vice Chair, Gary Waltenburg; Auditor, Janet Strong, and Brady Engvall. PCD/GHCD staff members present included Mike Nordin; District Manager, David Houk; Stewardship Forester, Jim Getchman; CREP Technician, Tom Kollasch; Special Projects Manager, Megan Martin-Aust; Farm Planner, Janice Wetterauer; Administrative Assistant, Kim Smith; Riparian Resource Specialist, and Brandon Carman; Fisheries Technician. Partner in attendance was Stu Trefry; SCC. Also in attendance was Kyle Deerkop with Coast Seafoods.

MOTION(S)

The Grays Harbor Conservation District Board of Supervisors reviewed the July Board Meeting minutes. Steve Hallstrom made a motion to accept the August 19, 2016 minutes and a second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the timing of the executive session. Gary Waltenburg made a motion to move the executive session to the end of the meeting. Due to the lack of a second, the motion failed.

The Grays Harbor Conservation District Board of Supervisors reviewed the September 16, 2016 financial report. Steve Hallstrom made a motion to accept the September 16, 2016 financial report and was seconded by Carl Waara. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the September 16, 2016 financial statement. Gary Waltenburg moved to pay checks #7203-7216 and EFTs totaling \$15,623.02. A second was made by Steve Hallstrom. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed funding repairs for the CD Chevrolet Equinox. Steve Hallstrom moved to approve funding of up to \$500 for incidental vehicle spending. A second was made by Janet Strong. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed funding Supervisor attendance at the Washington Association of Conservation District (WACD) Southwest area meeting. Steve Hallstrom made a motion fund any supervisor who wants to attend the meeting. A second was made by Carl Waara. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the resignation of Supervisor Brady Engvall. Steve Hallstrom made a motion to accept Brady Engvall's letter of resignation pending

notification of his replacement. A second was made by Janet Strong. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed approval of a CREP plan for Tammy Perreault. Steve Hallstrom made a motion to accept the CREP plan for Tammy Perreault. An amendment to the motion was made by Janet Strong which stated: The CREP plan will be accepted so long as the lethal take of beavers is used as a last resort within the plan. Steve Hallstrom accepted the amendment. Gary Waltenburg seconded the motion with the addition of the amendment. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed approval of a cash advance request totaling \$25,000 from the Conservation Commission to fund chemigation units. A motion was made by Steve Hallstrom to accept the cash advance request and a second was made by Carl Waara. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed a proposed resolution to the WACD policy which states that Associate Supervisors are not eligible to participate in Conservation District programs. A motion was made by Carl Waara to present the resolution at the Southwest WACD meeting and a second was made by Steve Hallstrom. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed an interlocal agreement between the Conservation District and Grays Harbor County regarding the Voluntary Stewardship Program. A motion was made by Gary Waltenburg to approve the agreement and a second was made by Brady Engvall. The vote passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Conservation District's Strategic Plan. Steve Hallstrom made a motion to accept the plan with the addition of two amendments. The first amendment changed a statement in the plan which read: We will continue to provide quality supervisors to We will continue to provide quality supervisors and staff. The second amendment added the phrase Provide professional development opportunities for staff into the series of actions. A second was made by Carl Waara. The motion passed unanimously by voice vote.

NRCS REPORT

Susan Hoey-Lees, Resource Conservationist, provided a paper copy report for NRCS. The report detailed funding amounts by county in 2016 through the Environmental Quality Incentives Program (EQIP). The report also stated that new Conservation Stewardship Program (CSP) will begin on October 1, 2016. It was also reported that the vacant positions in Montesano and South Bend will continue to be covered by other staff in the Southwest Region.

SCC REPORT

Stu reported on his involvement with the Regional Conservation Partnership Program (RCPP). He reported that he has received a letter of support for the program. He also reported that the Conservation Commission has met to discuss upcoming elections.

VEHICLE REPORT

David Houk reported that the Chevrolet pickup is performing well. Kim Smith reported that the Chevrolet Equinox has been having difficulties starting.

PROJECTS REPORT

David Houk provided a forestry report. Dave reported on recently finishing a Forest Stewardship Plan and that he is currently working on three additional Forest Stewardship Plans. Dave reported that he attended a training which detailed the effects of forest management on fish habitat. Dave reported on attending a site visit regarding a potential CREP site. Dave reported on his attendance of the Chehalis River Basin Land Trust Gala. Dave reported on his involvement securing the RCPP and Landscape Scale Restoration Grants.

Jim Getchman provided a report on CREP. Jim reported on attending six site visits in the month of September, with three of these landowners having a strong interest in CREP. Jim reported on attending a Riparian Habitat training in Vancouver with David Houk. Jim reported on his completion of the Conservation Plan as required by the Basic Conservation Planning Course. Jim reported that the Perreault CREP contract should be finalized by the week following the board meeting. Jim reported that he has continued working with CREP projects and cranberry growers.

Kim Smith provided a report on her work regarding riparian resources. Kim reported on her involvement in the Chehalis Basin's Governor's Work Group tour. Kim reported on the status of the Aquatic Species Restoration Plan (ASRP) and issues currently being discussed as part of the ASRP. Kim reported on the upcoming Programmatic Environmental Impact Statement that is being developed. Kim reported on her attendance at multiple meetings including the Chehalis River Basin Flood Authority, Chehalis Basin Habitat Work Group, and the Chehalis Basin Fisheries Task Force. Kim also reported that she will be manning an informational booth at the upcoming Watershed Festival on September 17, 2016.

Brandon Carman provided a report on fisheries work. Brandon reported on his work regarding the Wilson Point Stormwater Management project for Pacific CD. Brandon reported on the status of the Matysik FFFPP, located on a tributary to the South Fork of the Willapa. Brandon reported on his involvement in the Naselle River restoration project. Brandon reported that he has been assisting Kim by filling out conceptual project forms for the flood authority. Brandon reported that he attended two WDFW trainings in August.

Tom Kollasch reported on his projects. He reported that he organized and led a tour of Ellsworth Creek as part of the WRIA 24 meeting. Tom reported on his involvement with the Wilson Point Stormwater Management project as well as the Chinook Beach project. Tom also reported that both Weyerhaeuser projects on the Satsop river are completed.

Megan Martin-Aust reported on farm planning. Megan reported that the Clark farm pad will not be implemented due to a disagreement of the design. Megan reported that she will soon begin working on a new dairy plan. Megan reported that she will be performing dairy inspections alongside the

Department of Agriculture. Megan reported that she will be taking dairy soil samples beginning next week. Megan reported on attending the VSP meeting last Friday.

Mike Nordin provided a report. Mike reported that he has been working on obtaining an emergency correction for the Washaway Beach project. Mike also reported that the WACD Southwest area meeting is on November 27, 2016.

DISCUSSION

Stu Trefry added an item to the agenda. He added the discussion of supervisor resignation to the agenda.

Mike Nordin led a discussion on how the monthly expense report should be presented. The supervisors reported how they would like the report to be presented.

A discussion regarding GHCD enrolling in the Washington Conservation Society was held. The Board of Supervisors decided to table this decision for the board meeting in October.

A discussion regarding staff project reporting was held. Steve Hallstrom suggested that staff send their project reports to supervisors via email prior to the board meetings.

The Grays Harbor Conservation District Board of Supervisors held an executive session to discuss the performance of an employee. The executive session began 10:10 and ended at 11:12. No motions were made.

MOTION(S) SUMMARY

Motion #1: Steve Hallstrom made a motion to accept the August 19, 2016 meeting minutes and a second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #2: Gary Waltenburg made a motion to move the executive session to the end of the meeting agenda. Due to lack of a second, the motion failed.

Motion #3: Steve Hallstrom made a motion to accept the September 16, 2016 financial report and a second was made by Carl Waara. The motion passed unanimously by voice vote.

Motion #4: Gary Waltenburg made a motion to pay checks #7203-7216 and EFTs totaling \$15,623.02. A second was made by Steve Hallstrom. The motion passed unanimously by voice vote.

Motion #5: Steve Hallstrom made a motion to spend \$500.00 for incidental vehicle spending and a second was made by Janet Strong. The motion passed unanimously by voice vote.

Motion #6: Steve Hallstrom made a motion to fund supervisor attendance at the WACD Southwest area meeting. A second was made by Carl Waara. The motion passed unanimously by voice vote.

Motion #7: Steve Hallstrom made a motion to accept Brady Engvall's letter of resignation pending notification of his replacement. A second was made by Janet Strong. The motion passed unanimously by voice vote.

Motion #8: Steve Hallstrom made a motion to accept the Perreault CREP plan with the addition of two amendments made by Janet Strong. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #9: Steve Hallstrom made a motion to accept a \$25,000 cash advance from the Conservation Commission to fund chemigation units. A second was made by Carl Waara. The motion passed unanimously by voice vote.

Motion #10: Carl Waara made a motion to present a WACD Associate Supervisor resolution to the WACD at the WACD Southwest area meeting. A second was made by Steve Hallstrom. The motion passed unanimously by voice vote.

Motion #11: Gary Waltenburg made a motion to approve an interlocal agreement between GHCD and Grays Harbor County regarding the Voluntary Stewardship Program. A second was made by Brady Engvall. The vote passed unanimously by voice vote.

Motion #12: Steve Hallstrom made a motion to accept the GHCD Strategic Plan with the addition of two amendments. A second was made by Carl Waara. The motion passed unanimously by voice vote.

NEXT MEETING 10:00 a.m. Friday October 21, 2016 at 330 Pioneer Avenue West, Montesano, WA 98563

Meeting ADJOURNED 12:35 p.m.

Mike Nordin, Manager

Chair, Carl Waara