



GRAYS HARBOR CONSERVATION DISTRICT  
330 W PIONEER AVE Ste. D  
MONTESANO, WA 98563  
PHONE (360) 249-8532

GRAYS HARBOR CONSERVATION DISTRICT

MINUTES – August 18, 2017 10:00 a.m.

LOCATION: 330 PIONEER AVENUE WEST

MONTESANO, WA 98563

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The Grays Harbor Conservation District (GHCD) meeting was called to order at 10:02a.m. by Vice-Chair Kyle Deerkop. Grays Harbor Conservation District Supervisors in attendance were Kyle Deerkop; Vice Chair, Gary Waltenburg; Auditor, Janet Strong; Supervisor and Brady Engvall; Associate Supervisor. GHCD/PCD Staff members present included Mike Nordin; District Manager, Tom Kollasch; Special Projects Manager, Gavin Glore; SW District Engineer, Brandon Carman; Fisheries Technician, Melissa Gonzales; Financial Assistant, and Janice Wetterauer; Financial Administrator. Partners in attendance were Noah Bates; Resource Conservationist and Stu Trefry; Conservation Commission Regional Manager.

#### **MOTION(S)**

The Grays Harbor Conservation District Board of Supervisors reviewed the July 21, 2017 Board Meeting minutes. Janet Strong made a motion to accept the July 21, 2017 meeting minutes as amended by Mike Nordin and a second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the August 18, 2017 financial report. Gary Waltenburg made a motion to accept the August 18, 2017 financial report and a second was made by Janet Strong. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the August 18, 2017 financial statement. Kyle Deerkop made a motion to pay checks #7354-7360 and EFTs totaling \$17,612.20. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed allowing Melissa Gonzales to gain access to GHCD online banking. Janet Strong made a motion to approve Melissa Gonzales and Janice Wetterauer having access to online banking for account numbers 4867973358, 3279004801, and 5070125138 at Umpqua Bank as currently set up. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Elma Dairy #2 cNMP. Gary Waltenburg made a motion to approve and certify the Elma Dairy #2 cNMP. A second was made by Janet Strong. The motion passed unanimously by voice vote.

## **NRCS REPORT**

Noah Bates provided the SW NRCS Area report and provided updates on EQIP projects.

## **SCC REPORT**

Stu Trefry reported on his work for the previous month. Stu led a discussion on the state of the capitol budget and reported that the Commission is attempting to bring more project money to CDs in need. Stu reported that he will be attending a policy meeting in Ellensburg to discuss things such as increasing CD statewide funding and increasing CD involvement in water quality improvement projects.

## **Projects REPORT**

District employees provided project reports to Supervisors prior to the board meeting.

## **DISCUSSION**

The agenda item "Policy Manual & Employee Benefits" was removed from the agenda.

A discussion was held regarding the Capital Budget and impacts to the CD. The Board of Supervisors requested that CD staff bring contingency plans to the next board meeting if the budget still has not passed.

Janice Wetterauer informed the Board that at least one Supervisor will need to come to the office and oversee the CD Inventory. Brandon & Melissa will coordinate this event.

## **MOTION(S) SUMMARY**

**Motion #1:** Janet Strong made a motion to accept the July 21, 2017 Board Meeting minutes as amended by Mike Nordin. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

**Motion #2:** Gary Waltenburg made a motion to accept the August 18, 2017 financial report. A second was made by Janet Strong. The motion passed unanimously by voice vote.

**Motion #3:** Kyle Deerkop made a motion to pay checks #7354-7360 and EFTs totaling \$17,612.20. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

**Motion #4:** Janet Strong made a motion to approve Melissa Gonzales and Janice Wetterauer having access to online banking for account numbers 4867973358, 3279004801, and 5070125138 at Umpqua bank as currently set up. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

**Motion #5:** Gary Waltenburg made a motion to approve and certify the Elma Dairy #2 cNMP. A second was made by Janet Strong. The motion passed unanimously by voice vote.

**NEXT MEETING** 10:00 a.m. Friday September 15, 2017 at 330 Pioneer Avenue West, Montesano, WA 98563

**MEETING ADJOURNED** 11:29 a.m.

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Mike Nordin, Manager

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Chair, Carl Waara