

GRAYS HARBOR CONSERVATION DISTRICT

MINUTES – July 21, 2017 10:00 a.m.

LOCATION: 330 PIONEER AVENUE WEST

MONTESANO, WA 98563

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The Grays Harbor Conservation District (GHCD) meeting was called to order at 10:03a.m. by Chair Carl Waara. Grays Harbor Conservation District Supervisors in attendance were Kyle Deerkop; Vice Chair, Steve Hallstrom; Supervisor, Janet Strong; Supervisor and Brady Engvall; Associate Supervisor. GHCD/PCD Staff members present included Mike Nordin; District Manager, David Houk; Stewardship Forester, Jim Getchman; CREP Technician, Tom Kollasch; Special Projects Manager, and Janice Wetterauer; Administrative Assistant.

**MOTION(S)**

The Grays Harbor Conservation District Board of Supervisors reviewed the June 16<sup>th</sup> Board Meeting minutes. Carl Waara made a motion to accept the June 16, 2017 meeting minutes and a second was made by Janet Strong. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the July 21,2017 financial report. Steve Hallstrom made a motion to accept the July 21,2017 financial report and was seconded by Kyle Deerkop. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the July 21,2017 financial statement. Steve Hallstrom made a motion to pay checks #7331-7353 and EFTs totaling \$17,979.93. A second was made by Carl Waara. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the Cost-Share Resolution. Janet Strong made a motion to approve the Cost-Share Resolution as amended and was seconded by Steve Hallstrom. The amendment shall state that the resolution will stay with the current Cost-Share plan until VSP is implemented then change to the rates stated on the new resolution. Part B of the resolution will be amended to 100%. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the Policy Manual & Employee Benefits. Carl Waara made a motion to approve the Employee Benefits Policy. A second was made by Steve Hallstrom. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the SRFB Authorizing Resolutions (Sylvia Cr., Little North River, Fir Cr., and Wynoochee Knotweed). Steve Hallstrom made a motion to approve authorization of resolutions. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the Church Rd. Amendment. Steve Hallstrom made a motion to amend the Church Rd. agreement to 15% A&E. A second was made by Janet Strong. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the WA Conservation Society Membership dues. Carl Waara made a motion to approve paying the dues and signing the MOU to WA Conservation Society Membership. A second was made by Janet Strong. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the ILA between GHC and GHCD regarding VSP. Steve Hallstrom made a motion to continue working with GHC regarding the ILA between GHC and GHCD for VSP. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

### **NRCS REPORT**

NRCS was not present. A printed report was provided to the supervisors.

### **SCC REPORT**

SCC was not present.

### **Projects REPORT**

District employees provided project reports to Supervisors prior to the board meeting.

Dave Houk reported on a new Task Order through NRCS. Dave reported on development of the LSR Master Forest Stewardship Plan of Chehalis Basin through DNR. Dave reported there will be a WSU Field Forest Day on August 19, 2017.

Tom Kollasch reported on the Hoquiam River project. Tom reported that the Church Rd. project has begun construction. Tom reported on new projects: Little North River and Fir Creek. Tom reported on a meeting with the Flood Authority about the CD taking over work on the Lower Satsop Project. Tom reported on an oil spill funding opportunity through DOE. Tom reported that RCO & WDFW released a Request for Qualifications for consultants for the Aquatic Restoration Plan design, and that we (GHCD) will be the project sponsors for some of the potential work.

Mike Nordin reported on interviews for the GHCD Administrative Assistant Position, and that Melissa Gonzales was chosen for the position. Mike reported on interviews for the GHCD Flood position, and that Anthony Waldrip was chosen for the position. Mike reported of an upcoming meeting on August 23-24 that will be held in Ellensburg, WA regarding CD's, budget, policies and more.

### **DISCUSSION**

A discussion was held regarding the Hoquiam and Aberdeen ILA. No updates were presented at this time. A correction was made that this topic is a resolution for Hoquiam and Aberdeen to elect into the district boundary; not an ILA.

A discussion was held regarding the NRCS-GHCD Cooperative Work Agreement (CWA). The CWA has been reviewed by board members. No motion was necessary to approve the agreement.

A discussion was held regarding the Capital Budget and impacts to the CD.

**MOTION(S) SUMMARY**

**Motion #1:** Carl Waara made a motion to accept the June 16, 2017 meeting minutes and a second was made by Janet Strong. The motion passed unanimously by voice vote.

**Motion #2:** Steve Hallstrom made a motion to accept the July 21,2017 financial report and was seconded by Kyle Deerkop. The motion passed unanimously by voice vote.

**Motion #3:** Steve Hallstrom made a motion to pay checks #7331-7353 and EFTs totaling \$17,979.93. A second was made by Carl Waara. The motion passed unanimously by voice vote.

**Motion #4:** Janet Strong made a motion to approve the Cost-Share Resolution as amended and was seconded by Steve Hallstrom. The amendment shall state that the resolution will stay with the current Cost-Share plan until VSP is implemented then change to the rates stated on the new resolution. Part B of the resolution will be amended to 100%. The motion passed unanimously by voice vote.

**Motion #5:** Carl Waara made a motion to approve the Employee Benefits Policy. A second was made by Steve Hallstrom. The motion passed unanimously by voice vote.

**Motion #6:** Steve Hallstrom made a motion to approve authorization of resolutions (Sylvia Cr., Little North River, Fir Cr., and Wynoochee Knotweed). A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

**Motion #7:** Steve Hallstrom made a motion to amend the Church Rd. agreement to 15% A&E. A second was made by Janet Strong. The motion passed unanimously by voice vote.

**Motion #8:** Carl Waara made a motion to approve paying the dues and signing the MOU to WA Conservation Society Membership. A second was made by Janet Strong. The motion passed unanimously by voice vote.

**Motion #9:** Steve Hallstrom made a motion to continue working with GHC regarding the ILA between GHC and GHCD for VSP. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

**NEXT MEETING** 10:00 a.m. Friday August 18, 2017 at 330 Pioneer Avenue West, Montesano, WA 98563

**MEETING ADJOURNED** 11:43 a.m.

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Mike Nordin, Manager

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Chair, Carl Waara