

GRAYS HARBOR CONSERVATION DISTRICT

MINUTES – July 20, 2018 10:00 a.m.

LOCATION: 330 PIONEER AVENUE WEST

MONTESANO, WA 98563

The Grays Harbor Conservation District (GHCD) meeting was called to order at 10:02 a.m. by Chair Carl Waara.

Grays Harbor Conservation District Supervisors in attendance were, Carl Waara; Chair, Kyle Deerkp; Vice Chair, Gary Waltenburg; Auditor, Logan Zepp; Supervisor and Brady Engvall; Associate Supervisor.

GHCD/PCD Staff members present included Mike Nordin; Manager, Tom Kollasch; Watershed Restoration Program Manager, Brandon Carman; Project Manager, Melissa Gonzales; Financial Administrator, Jim Getchman; Natural Resource/CREP Technician and Gavin Glore; SW Area Engineer.

Partners in attendance were Noah Bates; NRCs and Patricia Hickey; WACD.

MOTION(S)

The Grays Harbor Conservation District Board of Supervisors reviewed the June 15, 2018 Board Meeting minutes. Gary Waltenburg made a motion to approve the June 15, 2018 meeting minutes. A second was made by Carl Waara. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the July bills. Kyle Deerkop made a motion to pay checks 7469-7480 and EFTs totaling \$27,932.98. A second was made Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Wilder Landowner Agreement. Logan Zepp made a motion to approve the Wilder Landowner Agreement. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Waara&Waara Cost Share project. Gary Waltenburg made a motion to approve the Waara&Waara Cost Share project. A second was made by Logan Zepp. Carl Waara recused himself from the vote. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the available \$90,000.00 available from the Conservation Commission for Implementation Funding. Gary Waltenburg made a motion to accept \$90,000.00 in implementation funding from the Conservation Commission. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the available \$75,000.00 available from the Conservation Commission to fund the SW Area Engineer position. Kyle Deerkop made a motion to accept the \$75,000.00 for engineer funding through the Conservation Commission. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Anderson CREP reenrollment proposal. Kyle Deerkop made a motion to approve the Anderson CREP reenrollment. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Drecksel CREP reenrollment proposal. Kyle Deerkop made a motion to approve the Drecksel CREP reenrollment. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Knutzen CREP reenrollment proposal. Kyle Deerkop made a motion to approve the Knutzen CREP reenrollment. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Vetter CREP reenrollment proposal. Kyle Deerkop made a motion to approve the Vetter CREP reenrollment. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed adding new Supervisors to the GHCD Umpqua bank accounts. Gary Waltenburg made a motion to add Logan Zepp and Tammie Perreault to the GHCD Umpqua bank accounts. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Memorandum of Understanding (MOU) between GHCD and the Chehalis River Basin Land Trust (CRBLT) regarding the Hoquiam WCRI proposal. Kyle Deerkop made a motion to approve the MOU between GHCD and CRBLT. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District entered into an Executive Session to discuss employee compensation. Upon returning from the Executive Session, Kyle Deerkop made a motion to increase Gavin Gloré's hourly rate of pay to \$40.00/hour effective July 1st, 2018. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

NRCS REPORT

Area Conservationist Noah Bates provided a verbal report on NRCS activities.

WACD Report

WACD Executive Director Patricia Hickey provided an introduction for herself and discussed WACD's current objectives. Patricia reported that WACD is continuing to seek a source of long-term capacity funding for Washington CDs and that WACD is developing a proposal which would eliminate caps on rates and charges for Districts who have them.

Projects REPORT

District employees provided written project reports to Supervisors prior to the board meeting.

District employees gave verbal reports during the board meeting.

DISCUSSION

Mike Nordin removed WSCC and DOE from the agency reports as they were not present at the meeting. Mike added WACD to the Agency report and added agenda item 14: Executive Session to discuss Employee Compensation.

The Grays Harbor Conservation District Board of Supervisors entered in to Executive Session at 11:20am for 10 minutes to discuss employee compensation. The Executive Session ended at 11:22 and motion #13 was made.

MOTION(S) SUMMARY

Motion #1: Gary Waltenburg made a motion to approve the June 15, 2018 meeting minutes. A second was made by Carl Waara. The motion passed unanimously by voice vote.

Motion #2: Kyle Deerkop made a motion to pay checks 7469-7480 and EFTs totaling \$29,932.98. A second was made Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #3: Logan Zepp made a motion to approve the Wilder Landowner Agreement. A second was made by Gary Waltenburg. The motion passes unanimously by voice vote.

Motion #4: Gary Waltenburg made a motion to approve the Waara&Waara Cost Share project. A second was made by Logan Zepp. Carl Waara recused himself from the vote. The motion passed unanimously by voice vote.

Motion #5: Gary Waltenburg made a motion to accept \$90,000.00 in implementation funding from the conservation Commission. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

Motion #6: Kyle Deerkop made a motion to accept \$75,000.00 for engineer funding through the Conservation Commission. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #7: Kyle Deerkop made a motion to approve the Anderson CREP reenrollment. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #8: Kyle Deerkop made a motion to approve the Drecksel CREP reenrollment. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #9: Kyle Deerkop made a motion to approve the Knutzen CREP reenrollment. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #10: Kyle Deerkop made a motion to approve the Vetter CREP reenrollment. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #11: Gary Waltenburg made a motion to add Logan Zepp and Tammie Perreault to the GHCD Umpqua bank accounts. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

Motion #12: Kyle Deerkop made a motion to approve the MOU between GHCD and CRBLT. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

Motion #13: Kyle Deerkop made a motion to increase Gavin Glore's hourly rate of pay to \$40.00/hour effective July 1st, 2018. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

NEXT MEETING 10:00 a.m. Friday August 17, 2018 at 330 Pioneer Avenue West, Montesano, WA 98563

MEETING ADJOURNED 11:23 a.m. by Chair Carl Waara

Mike Nordin, Manager

Chair, Carl Waara