

GRAYS HARBOR CONSERVATION DISTRICT

MINUTES – June 21, 2019 10:00 a.m.

GHCD Office
330 PIONEER AVENUE WEST
MONTESANO, WA 98563

The Grays Harbor Conservation District (GHCD) meeting was called to order at 10:02 a.m. by Chair Carl Waara

Grays Harbor Conservation District Supervisors in attendance were: Carl Waara, Chair; Kyle Deerkop, Vice-Chair; Gary Waltenburg, Auditor; Lisa Zaborac, Supervisor; Logan Zepp, Supervisor; and Brady Engvall, Associate Supervisor.

GHCD Staff members present were: Melissa Gonzales, Financial Administrator; Anthony Waldrop, Watershed Restoration Specialist; Natalie Osowski, Voluntary Stewardship Program Specialist; Brandon Carman, Project Manager; David Houk, Stewardship Forester; and Jim Getchman, Natural Resource/CREP Technician.

Partners in attendance were: Noah Bates, Natural Resources Conservation Service (NRCS); Stu Trefry, Washington State Conservation Commission (WSCC) and Shawn Ultican, Department of Ecology (ECY).

Public in attendance: none

There were no public comments.

Items added to the agenda:

1. John Deere Letter of Intent to Purchase

MOTION(S)

The Grays Harbor Conservation District Board of Supervisors reviewed the May 17, 2019 Board Meeting minutes. Logan Zepp made a motion to approve the May 17, 2019 meeting minutes. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the May 24, 2019 Board Meeting minutes. Logan Zepp made a motion to approve the May 24, 2019 meeting minutes. A second was made by Lisa Zaborac. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the June 13, 2019 Board Meeting minutes. Lisa Zaborac made a motion to approve the June 13, 2019 meeting minutes. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Financial Report. Kyle Deerkop made a motion to approve the Financial Report. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the bills. Kyle Deerkop made a motion to pay checks 7604-7625 and EFTs totaling \$37,825.52. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Wilder Family Forest Fish Passage Program (FFFPP) Landowner Agreement. Kyle Deerkop made a motion to approve the Wilder FFFPP Landowner Agreement. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Donkey Creek Agreement. Kyle Deerkop made a motion to approve the Donkey Creek Agreement. A second was made by Lisa Zaborac. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the Dennis Company Account Authorization for adding Natalie Osowski to the account. Kyle Deerkop made a motion to approve adding Natalie Osowski to the Dennis Company account. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Quinby Cost-Share final contract. Gary Waltenburg made a motion to approve the Quinby Cost-Share final contract. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Shaffner Farm Pad Cost-Share final contract. Gary Waltenburg made a motion to approve the Shaffner Farm Pad Cost-Share final contract. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Coppin Cost-Share final contract. Logan Zepp made a motion to approve the Coppin Cost-Share final contract. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Flack Cost-Share final contract. Logan Zepp made a motion to approve the Flack Cost-Share final contract. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the George Riches Landowner Acknowledgment form. Gary Waltenburg made a motion to approve the George Riches Landowner Acknowledgment form. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the Engvall Landowner Acknowledgment form. Gary Waltenburg made a motion to approve the Engvall Landowner Acknowledgment form. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Washington Department of Fish and Wildlife (WDFW) Lower Satsop Planting Contract. Kyle Deerkop made a motion to approve the WDFW Lower Satsop Planting Contract. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed US Fish and Wildlife (USFWS) Chehalis Fisheries Program Grant Documents. Logan Zepp made a motion to approve the USFWS Chehalis Fisheries Program Grant Documents. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the John Deere Letter of Intent to Purchase. Gary Waltenburg made a motion to approve the John Deere Letter of Intent to Purchase with the changes of adding “must be” and “by Friday June 28” to Item 8. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

NRCS REPORT

Noah Bates provided a written and verbal NRCS report.

WSCC REPORT

Stu Trefry provided a verbal WSCC report.

ECY REPORT

Shawn Ultican provided a written and verbal Department of Ecology report.

Projects Report

District employees provided written project reports to Supervisors prior to the board meeting. District employees gave verbal reports during the board meeting.

DISCUSSION

A discussion was held about CREP funding and budget shortfalls for the program.

A discussion was held about burrowing shrimp meetings being led by Washington Sea Grant. It was recommended that Ecology also participate in these meetings.

A discussion was held about the impacts of drought in the county on farming and forestry. Potential for multi-landowner cost-share projects for drought relief. **Action item:** Shawn Ultican will email drought assistance webpage to District board and staff.

A discussion was held about the order of business items on the board agenda. During today’s meeting, checks for cost share projects were approved before final cost share contracts were approved by the board. **Action item:** In future meetings, final cost share contracts should be approved before checks are approved.

A discussion was held about examples of paperwork from Mason and Clallam CD for septic cost share projects.

An update was given about the 2019 board election, which will be held at the next board meeting, on July 19, 2019.

A discussion/decision about the equipment rental program contracts was tabled until further document details were determined.

MOTION(S) SUMMARY

Motion #1: Logan Zepp made a motion to approve the May 17, 2019 meeting minutes. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #2: Logan Zepp made a motion to approve the May 24, 2019 meeting minutes. A second was made by Lisa Zaborac. The motion passed unanimously by voice vote.

Motion #3: Lisa Zaborac made a motion to approve the June 13, 2019 meeting minutes. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

Motion #4: Kyle Deerkop made a motion to approve the Financial Report. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

Motion #5: Kyle Deerkop made a motion to pay checks 7604-7625 and EFTs totaling \$37,825.52. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #6: Kyle Deerkop made a motion to approve the Wilder FFFPP Landowner Agreement. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #7: Kyle Deerkop made a motion to approve the Donkey Creek Agreement. A second was made by Lisa Zaborac. The motion passed unanimously by voice vote.

Motion #8: Kyle Deerkop made a motion to approve adding Natalie Osowski to the Dennis Company account. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

Motion #9: Gary Waltenburg made a motion to approve the Quinby Cost-Share final contract. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

Motion #10: Gary Waltenburg made a motion to approve the Shaffner Farm Pad Cost-Share final contract. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

Motion #11: Logan Zepp made a motion to approve the Coppin Cost-Share final contract. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #12: Logan Zepp made a motion to approve the Flack Cost-Share final contract. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #13: Gary Waltenburg made a motion to approve the George Riches Landowner Acknowledgment form. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

Motion #14: Gary Waltenburg made a motion to approve the Engvall Landowner Acknowledgment form. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

Motion #15: Kyle Deerkop made a motion to approve the WDFW Lower Satsop Planting Contract. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #16: Logan Zepp made a motion to approve the USFWS Chehalis Fisheries Program Grant Documents. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #17: Gary Waltenburg made a motion to approve the John Deere Letter of Intent to Purchase with the changes of adding “must be” and “by Friday June 28” to Item 8. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

NEXT MEETING 10:00 a.m. Friday July 19, 2019 at 330 Pioneer Avenue West, Montesano, WA 98563

MEETING ADJOURNED 11:35 a.m. by Chair Carl Waara

Mike Nordin, Manager

Chair, Carl Waara