

GRAYS HARBOR CONSERVATION DISTRICT

MINUTES – June 16, 2017 10:00 a.m.

LOCATION: 330 PIONEER AVENUE WEST

MONTESANO, WA 98563

The Grays Harbor Conservation District (GHCD) meeting was called to order at 10:00 a.m. by Chair Carl Waara. Grays Harbor Conservation District Supervisors in attendance were Kyle Deerkop; Vice Chair, Gary Waltenburg; Auditor, Janet Strong; Supervisor and Brady Engvall; Associate Supervisor. PCD/GHCD Staff members present included Mike Nordin; District Manager, Gavin Glore; SW District Cluster Engineer, Jim Getchman; CREP Technician, Tom Kollasch; Special Projects Manager, and Janice Wetterauer; Administrative Assistant. Partner in attendance was Stu Trefry; SCC, Noah Bates, NRCS.

MOTION(S)

The Grays Harbor Conservation District Board of Supervisors reviewed the May 19th Board Meeting minutes. Gary Waltenburg made a motion to accept the May 19, 2017 meeting minutes and a second was made by Carl Waara. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the May 31st Special Meeting Minutes. Janet Strong made a motion to accept the May 31, 2017 Special Meeting Minutes and a second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the June 16, 2017 financial report. Gary Waltenburg made a motion to accept the June 16, 2017 financial report and was seconded by Carl Waara. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the June 16, 2017 financial statement. Carl Waara made a motion to pay checks #7318-7330 and EFTs totaling \$17,988.23. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the Church Rd. Weyerhaeuser Landowner Agreement. Janet Strong made a motion to approve the Church Rd. Weyerhaeuser Landowner Agreement and was seconded by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the Richard Boyer Irrigation Mainline Project payment approval. Kyle Deerkop made a motion to approve payment to Richard Boyer Irrigation Mainline Project and was seconded by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the Brian Hart Sr. Chemigation Unit payment approval. Janet Strong made a motion to approve payment to Brian Hart Sr. Chemigation Unit and was seconded by Kyle Deerkop. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed Pro Berries (O'Hagan) Chemigation Unit #1 payment approval. Kyle Deerkop made a motion to approve payment to Pro Berries Chemigation Unit and was seconded by Janet Strong. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the Swampapple (O'Hagan) Chemigation Unit #2 payment approval. Kyle Deerkop made a motion to approve payment to Swampapple Chemigation Unit and was seconded by Janet Strong. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed a cash advance for Construction Funds regarding Pre-Project Planning costs. Carl Waara made a motion to apply for a \$30,000 cash advance and was seconded by Janet Strong. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed permission to pay Pacific CD when funding available. Carl Waara made a motion to pay Pacific CD-V11 for \$14,156.53 when funds are available and was seconded by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed an RCO Cash Advance Agreement. Janet Strong made a motion to approve the RCO cash advance agreement and was seconded by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed approval of an ILA between Thurston and Grays Harbor CD. Kyle Deerkop made a motion to approve the Interlocal Agreement between Thurston and Grays Harbor CD. The motion was seconded by Janet Strong. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed approval to extend the contract with Sam Giese for Engineering oversight. Janet Strong made a motion approve the extension of the Sam Giese contract through calendar year 2017 with no additional allocation and was seconded by Gary Waltenburg. The motion passed unanimously by voice vote.

NRCS REPORT

Noah Bates reported on EQIP applications/contracts for the Grays Harbor area. Noah reported on the NRCS-GHCD Cooperative Working Agreement (CWA). Noah requested a board review of the CWA. Noah made a note of appreciation to David Houk for his work with NRCS.

SCC REPORT

Stu Trefry reported on DOE working on the Office of the Chehalis. Stu reported on end of year commission funding. Stu reported on SCC policy initiatives. A meeting to discuss the policy initiatives is scheduled for August 23-24 in Ellensburg. Stu reported Jose Torres Dairy Agitator was selected for Implementation Monitoring.

Projects REPORT

Absent employees provided project reports to Supervisors prior to the board meeting.

Tom Kollasch reported on working with Brandon on new grant proposals. Tom provided an update on the Hoquiam Project: Lidar is about complete.

Gavin Glore reported on the status of the Farm Pads (Critter Pads).

Mike Nordin reported on the Lower Satsop Project. Mike reported on employment advertisements and interview process plans. Mike reported he will have a guest presenter at the July board meeting to speak on possible solutions to sediment issues. Mike reported on a recent Tribal Relations meeting. Mike reported on a vegetation management and knotweed grant. Mike reported he is hoping to hire Keya Bernhardt full time in July or August for education and outreach in Grays Harbor and Pacific Co.

DISCUSSION

A discussion was held regarding the NRCS-GHCD Cooperative Work Agreement (CWA). The board decided to review the CWA and further discuss during the July meeting.

A discussion was held regarding the Policy Manual and employee benefits. The board decided to table the discussion for the July board meeting.

A discussion was held regarding the WADE conference and personal experiences from this year's attendees.

A discussion was held regarding cost share rates approval. The board decided to table the discussion for review and approval during July board meeting.

MOTION(S) SUMMARY

Motion #1: Gary Waltenburg made a motion to accept the May 19, 2017 meeting minutes and a second was made by Carl Waara. The motion passed unanimously by voice vote.

Motion #2: Janet Strong made a motion to accept the May 31, 2017 Special Meeting Minutes and a second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #3: Gary Waltenburg made a motion to accept the June 16, 2017 financial report and was seconded by Carl Waara. The motion passed unanimously by voice vote.

Motion #4: Carl Waara made a motion to pay checks #7318-7330 and EFTs totaling \$17,988.23. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #5: Janet Strong made a motion to approve the Church Rd. Weyerhaeuser Landowner Agreement and was seconded by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #6: Kyle Deerkop made a motion to approve payment to Richard Boyer Irrigation Mainline Project and was seconded by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #7: Janet Strong made a motion to approve payment to Brian Hart Sr. Chemigation Unit and was seconded by Kyle Deerkop. The motion passed unanimously by voice vote.

Motion #8: Kyle Deerkop made a motion to approve payment to Pro Berries Chemigation Unit and was seconded by Janet Strong. The motion passed unanimously by voice vote.

Motion #9: Kyle Deerkop made a motion to approve payment to Swampapple Chemigation Unit and was seconded by Janet Strong. The motion passed unanimously by voice vote.

Motion #10: Carl Waara made a motion to apply for a \$30,000 cash advance and was seconded by Janet Strong. The motion passed unanimously by voice vote.

Motion #11: Carl Waara made a motion to pay Pacific CD-V11 for \$14,156.53 when funds are available and was seconded by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #12: Janet Strong made a motion to approve the RCO cash advance agreement and was seconded by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #13: Kyle Deerkop made a motion to approve the Interlocal Agreement between Thurston and Grays Harbor CD. The motion was seconded by Janet Strong. The motion passed unanimously by voice vote.

Motion #14: Janet Strong made a motion approve the extension of the Sam Giese contract through calendar year 2017 with no additional allocation and was seconded by Gary Waltenburg. The motion passed unanimously by voice vote.

NEXT MEETING 10:00 a.m. Friday July 21, 2017 at 330 Pioneer Avenue West, Montesano, WA 98563

MEETING ADJOURNED 12:08 p.m.

Mike Nordin, Manager

Chair, Carl Waara