

GRAYS HARBOR CONSERVATION DISTRICT

MINUTES – June 15, 2018 10:00 a.m.

LOCATION: 330 PIONEER AVENUE WEST

MONTESANO, WA 98563

The Grays Harbor Conservation District (GHCD) meeting was called to order at 10:05 a.m. by Chair Carl Waara.

Grays Harbor Conservation District Supervisors in attendance were, Carl Waara; Chair, Gary Waltenburg; Auditor, Logan Zepp; Supervisor and Tammie Perreault; Supervisor.

GHCD/PCD Staff members present included David Houk; Stewardship Forester, Tom Kollasch; Watershed Restoration Program Manager via phone, Brandon Carman; Project Manager, Anthony Waldrop; Watershed Restoration Specialist, Melissa Gonzales; Financial Administrator, Jim Getchman; Natural Resource/CREP Technician and Mike Nordin; District Manager.

Partners in attendance were Stu Trefry; SCC, Shawn Ultican; ECY and David Rose; NRCS.

MOTION(S)

The Grays Harbor Conservation District Board of Supervisors reviewed the May 18, 2018 Board Meeting minutes. Gary Waltenburg made a motion to approve the May 18, 2018 meeting minutes. A second was made by Tammie Perrault. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the May 24, 2018 Board Meeting minutes. Tammie Perrault made a motion to approve the May 24, 2018 meeting minutes. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Financial Report. Logan Zepp made a motion to approve the Financial Report. A second was made by Tammie Perreault. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the June bills. Tammie Perreault made a motion to pay checks 7459-7468 and EFTs totaling \$29,978.52. A second was made Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed options for purchasing new tires for the Chevy truck. Logan Zepp made a motion to purchase the Cooper 10ply tires from Point S. A second was made by Carl Waara. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the Interagency Agreement with RCO for Lower Satsop Funding of \$22,500. Logan Zepp made a motion to accept the funding and approve the Interagency Agreement with RCO. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the cash advance request and approval to pay \$8774.09 for the Hoquiam project. Tammie Perreault made a motion to approve the cash advance request and to pay \$8,774.09 (when funding is received) for the Hoquiam project. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the letter of support for the Shannon Slough WCRRI project proposal. Gary Waltenburg made a motion to approve the letter of support for the Shannon Slough WCRRI project proposal. A second was made by Tammie Perreault. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Kriegsman Landowner Agreement. Logan Zepp made a motion to approve the Kriegsman Landowner Agreement. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Kriegsman IWMP. Logan Zepp made a motion to approve the Kriegsman IWMP. A second was made by Tammie Perreault. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Spaulding Landowner Agreement. Logan Zepp made a motion to approve the Spaulding Landowner Agreement. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the Perreault CREP project. Gary Waltenburg made a motion to approve special and unique circumstances for assistance for this CREP project. A second was made by Logan Zepp. The motion passed unanimously by voice vote. Supervisor Tammie Perreault recused herself from the vote.

NRCS REPORT

District Conservationist David Rose provided a verbal report on NRCS activities. **Action item:** He will provide a copy of the local working group final recommendations to Supervisor Tammie Perreault.

SCC REPORT

Stu Trefry provided a report for the SCC. Stu reported on farm pad funding, RCPP, and an increase in implementation funding for the District.

DOE REPORT

Shawn Ultican provided a verbal report of DOE activities and programs in the area. **Action item:** Put 'ECY' on the agenda instead of 'DOE'.

Projects REPORT

District employees provided written project reports to Supervisors prior to the board meeting.

District employees gave verbal reports during the board meeting.

DISCUSSION

A discussion was held regarding the Aquatic Species Restoration Plan fact sheet.

A discussion was held regarding how other districts do their financial reports. **Action item:** Mike, Gary, Melissa, and Tammie will meet to talk about how to present District financials.

A discussion was held regarding the Aberdeen contract timeline and any further work that may be needed.

A discussion was held regarding IWMP.

A discussion was held regarding maintenance of the Perreault CREP project.

MOTION(S) SUMMARY

Motion #1: Gary Waltenburg made a motion to approve the May 18, 2018 meeting minutes. A second was made by Tammie Perrault. The motion passed unanimously by voice vote.

Motion #2: Tammie Perrault made a motion to approve the May 24, 2018 meeting minutes. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #3: Logan Zepp made a motion to approve the Financial Report. A second was made by Tammie Perreault. The motion passed unanimously by voice vote.

Motion #4: Tammie Perreault made a motion to pay checks 7459-7468 and EFTs totaling \$29,978.52. A second was made Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #5: Logan Zepp made a motion to purchase the Cooper 10ply tires from Point S. A second was made by Carl Waara. The motion passed unanimously by voice vote.

Motion #6: Logan Zepp made a motion to accept the Lower Satsop funding and approve the Interagency Agreement with RCO. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #7: Tammie Perreault made a motion to approve the cash advance request and to pay \$8,774.09 (when funding is received) for the Hoquiam project. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

Motion #8: Gary Waltenburg made a motion to approve the letter of support for the Shannon Slough WCRRI project proposal. A second was made by Tammie Perreault. The motion passed unanimously by voice vote.

Motion #9: Logan Zepp made a motion to approve the Kriegsman Landowner Agreement. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #10: Logan Zepp made a motion to approve the Kriegsman IWMP. A second was made by Tammie Perreault. The motion passed unanimously by voice vote.

Motion #11: Logan Zepp made a motion to approve the Spaulding Landowner Agreement. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #12: Gary Waltenburg made a motion to approve special and unique circumstances for assistance for the Perreault CREP project. A second was made by Logan Zepp. The motion passed unanimously by voice vote. Supervisor Tammie Perreault recused herself from the vote.

NEXT MEETING 10:00 a.m. Friday July 20, 2018 at 330 Pioneer Avenue West, Montesano, WA 98563

MEETING ADJOURNED 11:48 a.m. by Chair Carl Waara

Mike Nordin, Manager

Chair, Carl Waara