

GRAYS HARBOR CONSERVATION DISTRICT

MINUTES – May 19, 2017 10:00 a.m.

LOCATION: 330 PIONEER AVENUE WEST

MONTESANO, WA 98563

The Grays Harbor Conservation District (GHCD) meeting was called to order at 10:03 a.m. by Chair Carl Waara. Grays Harbor Conservation District Supervisors in attendance were Carl Waara; Chair, Kyle Deerkop; Vice Chair, Gary Waltenburg; Auditor, and Steve Hallstrom.. Grays Harbor Associate Supervisor Brady Engvall was also present. PCD/GHCD staff members present included: Mike Nordin; District Manager, Janice Wetterauer; Administrative Assistant, Tom Kollasch; Watershed Restoration Program Manager, and Brandon Carman; Fisheries Technician. Partners in attendance were Stu Trefry; WSCC, and Noah Bates; NRCS.

MOTION(S)

The Grays Harbor Conservation District Board of Supervisors reviewed the April Board Meeting minutes. Gary Waltenburg made a motion to accept the April 21, 2017 minutes. A second was made by Carl Waara. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the May 19, 2017 financial report. Steve Hallstrom made a motion to accept the May 19, 2017 financial report and a second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the April 21, 2017 financial statement. Gary Waltenburg made a motion to pay checks #7307-7317 and EFTs totaling \$16,924.70. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the FY17 budget presented by Mike Nordin. Kyle Deerkop made a motion to approve the FY17 budget as presented by Mike. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the Charles Sturniolo Landowner Agreement. Gary Waltenburg made a motion to accept the Sturniolo Landowner Agreement. A second was made by Carl Waara. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Hoquiam Natural Systems Design contract. Gary Waltenburg made a motion to accept the Hoquiam Natural Systems Design contract. A second was made by Steve Hallstrom. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the WSCC Annual Contract. Steve Hallstrom made a motion to accept the WSCC Annual Contract. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the process of hiring two new positions: a Financial Administrator and a Riparian Restoration Specialist. Steve Hallstrom made a motion to approve beginning the process of hiring a new Financial Administrator and Riparian Resource Specialist. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

NRCS REPORT

A paper report was provided by Noah Bates. Noah reported that the third application period for EQIP closed last month and that any applications received after that time will be evaluated for funding in 2018. Noah reported that the 2nd round of EQIP funds has been preapproved and includes 45 applications for a total of \$562,119.00

SCC REPORT

Stu Trefry reported on his work for the previous month. Stu reported on the status of the state budget negotiations. Stu also reported that the Conservation Commission has some left-over operating money and is allowing Conservation Districts to apply for funds to use on gear, supplies, etc. Stu reported that the Conservation District staff members associated with the Flood Authority and ASRP process are meeting on the Monday after this Board Meeting.

PROJECTS REPORT

Employees provided paper project reports to Supervisors prior to the board meeting.

DISCUSSION

The Grays Harbor Conservation District Board of Supervisors discussed the Forest Service Title II Grant. The Supervisors decided to continue pursuing and applying for the grant.

The Grays Harbor Conservation District Board of Supervisors reviewed grant funds currently used to fund the Fisheries Technician position. Mike Nordin and Tom Kollasch reviewed the funds, projects, and other responsibilities falling within the Fisheries Technician position.

The Grays Harbor Conservation District Board of Supervisors discussed the Thurston Conservation District ILA for Engineering Services and the Engineering Board of Supervisors Contract. The Supervisors decided to table discussion of these two agenda items in hopes of scheduling a special meeting which the GHCD Engineer would be available for.

MOTION(S) SUMMARY

Motion #1: Gary Waltenburg made a motion to accept the April 21, 2017 board meeting minutes. A second was made by Carl Waara. The motion passed unanimously by voice vote.

Motion #2: Steve Hallstrom made a motion to accept the May 19, 2017 financial report. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #3: Gary Waltenburg made a motion to pay checks #7307-7317 and EFTs totaling \$16,924.70. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

Motion #4: Kyle Deerkop made a motion to approve the FY17 budget as presented by Mike Nordin. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #5: Gary Waltenburg made a motion to accept the Sturniolo Landowner Agreement. A second was made by Carl Waara. The motion passed unanimously by voice vote.

Motion #6: Gary Waltenburg made a motion to accept the Hoquiam Natural Systems Design contract. A second was made by Steve Hallstrom. The motion passed unanimously by voice vote.

Motion #7: Steve Hallstrom made a motion to accept the WSCC Annual Contract. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #8: Steve Hallstrom made a motion to approve beginning the process of hiring a new Financial Administrator and Riparian Resource Specialist. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

NEXT MEETING: 10:00 a.m. June 14, 2017 at 330 Pioneer Avenue West, Montesano, WA 98563

Meeting ADJOURNED 11:47 a.m.

Mike Nordin, Manager

Chair, Carl Waara