

GRAYS HARBOR CONSERVATION DISTRICT

MINUTES – March 16, 2018 10:00 a.m.

LOCATION: 330 PIONEER AVENUE WEST

MONTESANO, WA 98563

---

The Grays Harbor Conservation District (GHCD) meeting was called to order at 10:04a.m. by Vice Chair Kyle Deerkop. Grays Harbor Conservation District Supervisors in attendance were, Gary Waltenburg; Auditor, Janet Strong; Supervisor, Logan Zepp; Supervisor and Brady Engvall; Associate Supervisor. GHCD/PCD Staff members present included David Houk; Stewardship Forester, Jim Getchman; CREP Technician, Tom Kollasch; Special Projects Manager, Brandon Carman; Fisheries Technician, Anthony Waldrop; ASRP Outreach Coordinator, Melissa Gonzales; Financial Administrator, Gavin Glore; SW Area District Engineer, and Mike Nordin; District Manager via phone. Partners in attendance were Stu Trefry; SCC and Jennifer Riedmayer; DOE. Members of the public in attendance were Ray Vermillion; Grays Harbor Guide Association, Cary Hofmann; Grays Harbor Guide Association, and Tammie Perreault; Two Cats Timber.

**MOTION(S)**

The Grays Harbor Conservation District Board of Supervisors reviewed the February 16, 2018 Board Meeting minutes. Gary Waltenburg made a motion to approve the February 16, 2018 meeting minutes. A second was made by Janet Strong. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the fund balances and grants. Gary Waltenburg made a motion to approve the fund balances and grants. A second was made by Janet Strong. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Financial Report. Janet Strong made a motion to approve the Financial Report. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the March bills. Gary Waltenburg made a motion to pay checks 7425-7435 and EFTs totaling \$20,778.00. A second was made by Janet Strong. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the application for the vacant elected Supervisor position. Gary Waltenburg made a motion to appoint Logan Zepp into the vacant elected Supervisor position. A second was made by Janet Strong. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Little North River SRFB Agreement. Gary Waltenburg made a motion to approve the Little North River SRFB Agreement. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Fir Creek SRFB Agreement. Logan Zepp made a motion to approve the Fir Creek SRFB Agreement. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Shaffner Landowner Agreement. Janet Strong made a motion to approve the Shaffner Landowner Agreement. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Sturniolo Cost Share project. Gary Waltenburg made a motion to accept fund for the implementing the Sturniolo Cost Share project. A second was made by Janet Strong. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors entered into executive session at 11:45 for 45 minutes to discuss employee salaries. The executive session ended at 12:33. After the executive session, Logan Zepp made a motion to increase Dave Houk's wage to \$26/hr., Jim Getchman's wage to \$20/hr., Brandon Carman's wage to \$23/hr., Melissa Gonzales's wage to \$18/hr., and Mike Nordin's wage to \$35/hr effective March 1, 2018. Melissa Gonzales will receive further review once she has been with the District for one year and Gaving Gloré will receive his review at the next Engineering Control Board meeting.

### **NRCS REPORT**

Noah Bates was not present but did supply a paper report.

### **SCC REPORT**

Stu Trefry provided a report for the SCC. Stu reported that the Commission will be funding the top 2 projects on every District's Natural Resource investment list. Stu reported that the signing of the ASRP Outreach contract has been delayed. Stu reported that the Legislature added \$2,000,000.00 to the RCPP in the Supplemental Budget.

### **Projects REPORT**

District employees provided project reports to Supervisors prior to the board meeting.

Tom Kollasch reported provided updates on the ASRP and introduced new GHCD employee Anthony Waldrop.

Mike Nordin reported on Washaway Beach and staff evaluations.

### **DISCUSSION**

A discussion was held regarding involving the Grays Harbor Guide Association in volunteer and outreach opportunities.

A discussion was held regarding the proposed Interlocal Agreement with Grays Harbor County.

### **MOTION(S) SUMMARY**

**Motion #1:** Gary Waltenburg made a motion to approve the February 16, 2018 Board Meeting minutes. A second was made by Janet Strong. The motion passed unanimously by voice vote.

**Motion #2:** Gary Waltenburg made a motion to approve the fund balances and grants. A second was made by Janet Strong. The motion passed unanimously by voice vote.

**Motion #3:** Janet Strong made a motion to approve the Financial Report. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

**Motion #4:** Gary Waltenburg made a motion to pay checks 7425-7435 and EFTs totaling \$20,778.00. A second was made by Janet Strong. The motion passed unanimously by voice vote.

**Motion #5:** Gary Waltenburg made a motion to appoint Logan Zepp into the vacant elected Supervisor position. A second was made by Janet Strong. The motion passed unanimously by voice vote.

**Motion #6:** Gary Waltenburg made a motion to approve the Little North River SRFB Agreement. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

**Motion #7:** Logan Zepp made a motion to approve the Fir Creek SRFB Agreement. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

**Motion #8:** Janet Strong made a motion to approve the Shaffner Landowner Agreement. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

**Motion #9:** Gary Waltenburg made a motion to accept funding for the implementation of the Sturniolo Cost Share project. A second was made by Janet Strong. The motion passed unanimously by voice vote.

**Motion #10:** Logan Zepp made a motion to increase Dave Houk's wage to \$26/hr., Jim Getchman's wage to \$20/hr., Brandon Carman's wage to \$23/hr., Melissa Gonzales's wage to \$18/hr., and Mike Nordin's wage to \$35/hr effective March 1, 2018.

**NEXT MEETING** 10:00 a.m. Friday March 16, 2018 at 330 Pioneer Avenue West, Montesano, WA 98563

**MEETING ADJOURNED** 11:30 a.m.

---

Mike Nordin, Manager

---

Chair, Carl Waara