

GRAYS HARBOR CONSERVATION DISTRICT

MINUTES – March 15, 2019 10:00 a.m.

GHCD Office  
330 PIONEER AVENUE WEST  
MONTESANO, WA 98563

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The Grays Harbor Conservation District (GHCD) meeting was called to order at 10:05 a.m. by Chair Carl Waara.

Grays Harbor Conservation District Supervisors in attendance were, Carl Waara; Chair, Kyle Deerkop; Vice-Chair, Logan Zepp; Supervisor, Gary Waltenburg; Auditor, and Brady Engvall; Associate Supervisor.

GHCD Staff members present included Tom Kollasch; Watershed Restoration Program Manager, Brandon Carman; Project Manager, Anthony Waldrop; Watershed Restoration Specialist, Melissa Gonzales; Financial Administrator, Natalie Osowski; Voluntary Stewardship Program Specialist, Gavin Glore; Southwest Area Engineer, Jim Getchman; Natural Resource/CREP Technician, and Dave Houk; Stewardship Forester.

Partners in attendance were Noah Bates; Natural Resources Conservation Service (NRCS), and Jen Riedmayer; Department of Ecology (ECY).

Members of the public in attendance: Lisa Zaborac

**MOTION(S)**

The Grays Harbor Conservation District Board of Supervisors reviewed the February 15, 2019 Board Meeting minutes. Kyle Deerkop made a motion to approve the February 15, 2019 meeting minutes. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Financial Report. Gary Waltenburg made a motion to approve the Financial Report. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the bills. Gary Waltenburg made a motion to pay checks 7567-7577 and EFTs totaling \$30,350.48. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the Grays Harbor County Voluntary Stewardship Program Contract Addendum. Kyle Deerkop made a motion to approve and sign the Grays Harbor County Voluntary Stewardship Program Contract Addendum. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Wilder Family Forest Fish Passage Program (FFFPP) Authorizing Resolution. Logan Zepp made a motion to approve the Wilder FFFPP Authorizing Resolution. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Shaffner Permit Package Reimbursement of \$4,732.79. Kyle Deerkop made a motion to approve the Shaffner Permit Package Reimbursement of \$4,732.79. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Mattson Road Land Ownership Certification Form. Kyle Deerkop made a motion to approve the Mattson Road Land Ownership Certification Form. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Superior Court paperwork for the District Supervisor election process. Kyle Deerkop made a motion to approve and sign the Superior Court paperwork for the District Supervisor election process and to approve filing the paperwork upon Commission determination. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the Washington Department of Fish and Wildlife (WDFW) Voluntary Stewardship Program contract for aerial imagery analysis. Kyle Deerkop made a motion to approve and sign the WDFW VSP contract for aerial imagery analysis. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

#### **NRCS REPORT**

Noah Bates provided a written and verbal NRCS report.

#### **WSCC REPORT**

There was no WSCC report.

#### **ECY REPORT**

Jen Riedmayer provided a verbal Department of Ecology report.

#### **Projects Report**

District employees provided written project reports to Supervisors prior to the board meeting. District employees gave verbal reports during the board meeting.

#### **DISCUSSION**

A discussion was held about the potential for purchasing a vehicle using VSP funds.

A discussion was held about the Wilder FFFPP bridge quotes.

A discussion was held about the WDFW VSP contract for aerial imagery analysis, and whether the District needed to include any specific Terms and Conditions.

#### **MOTION(S) SUMMARY**

**Motion #1:** Kyle Deerkop made a motion to approve the February 15, 2019 meeting minutes. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

**Motion #2:** Gary Waltenburg made a motion to approve the Financial Report. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

**Motion #3:** Gary Waltenburg made a motion to pay checks 7567-7577 and EFTs totaling \$30,350.48. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

**Motion #4:** Kyle Deerkop made a motion to approve and sign the Grays Harbor County Voluntary Stewardship Program Contract Addendum. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

**Motion #5:** Logan Zepp made a motion to approve the Wilder FFFPP Authorizing Resolution. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

**Motion #6:** Kyle Deerkop made a motion to approve the Shaffner Permit Package Reimbursement of \$4,732.79. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

**Motion #7:** Kyle Deerkop made a motion to approve the Mattson Road Land Ownership Certification Form. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

**Motion #8:** Kyle Deerkop made a motion to approve and sign the Superior Court paperwork for the District Supervisor election process and to approve filing the paperwork upon Commission determination. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

**Motion #9:** Kyle Deerkop made a motion to approve and sign the WDFW VSP contract for aerial imagery analysis. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

**NEXT MEETING** 10:00 a.m. Friday April 19, 2019 at 330 Pioneer Avenue West, Montesano, WA 98563

**MEETING ADJOURNED** 11:11 a.m. by Chair Carl Waara

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Mike Nordin, Manager

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Chair, Carl Waara