

GRAYS HARBOR CONSERVATION DISTRICT

MINUTES – February 16, 2018 10:00 a.m.

LOCATION: 330 PIONEER AVENUE WEST

MONTESANO, WA 98563

The Grays Harbor Conservation District (GHCD) meeting was called to order at 10:03a.m. by Chair Carl Waara. Grays Harbor Conservation District Supervisors in attendance were Vice Chair; Kyle Deerkop, Gary Waltenburg; Auditor, Janet Strong; Supervisor and Brady Engvall; Associate Supervisor. GHCD/PCD Staff members present included David Houk; Stewardship Forester, Jim Getchman; CREP Technician, Tom Kollasch; Special Projects Manager, Brandon Carman; Fisheries Technician, and Mike Nordin; District Manager. Partners in attendance were Stu Trefry; SCC and Noah Bates; NRCS. Members of the public in attendance were Stephen Willis.

MOTION(S)

The Grays Harbor Conservation District Board of Supervisors reviewed the January 19th Board Meeting minutes. Kyle Deerkop made a motion to approve the January 19, 2018 meeting minutes and a second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the special January 30th Board Meeting Minutes. Janet Strong made a motion to approve the January 30, 2018 special meeting minutes and a second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the February 16th financial report. Gary Waltenburg made a motion to accept the February 16, 2018 financial report and was seconded by Carl Waara. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the February 16, 2018 financial statement. Carl Waara made a motion to pay checks #7414-7424 and EFTs totaling \$22,027.82. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the Authorizing Resolution for WEYCO Little North River and Fir Creek. Gary Waltenburg made a motion to approve the resolution for the Little North River and Fir Creek projects. Janet Strong seconded the motion. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the Landowner Certification Forms for Little North River and Fir Creek. Kyle Deerkop made a motion to approve the two (2) landowner certification forms for Little North River and Fir Creek. Gary Waltenburg seconded the motion. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed creating a charge account with Dennis Company. Janet strong made a motion to create an account with Dennis Company. Kyle Deerkop seconded the motion. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the City of Aberdeen Contract for forestry services. Gary Waltenburg made a motion to approve the contract with the City of Aberdeen forestry services upon getting approval from Enduris. Carl Waara seconded the motion. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the Taylor Flack cost share award. Carl Waara made a motion to accept the Taylor Flack cost share award in the amount of \$47,500. The motion was seconded by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the Monty Marks cost share award. Gary Waltenburg made a motion to accept the Monty Marks cost share award in the amount of \$6,250. The motion was seconded by Janet Strong. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed a cash advance. Carl Waara made a motion to approve a cash advance of \$21,880.75. Gary Waltenburg seconded the motion. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed payment to Natural System Design. Carl Waara made a motion to pay Natural System Design upon receipt of \$21,880.75. Gary Waltenburg seconded the motion. The motion passed unanimously by voice vote.

NRCS REPORT

Noah Bates reported Chris Wright is the acting DM for the area. Noah reported on EQIP contracts. Noah reported on the forestry task order. Noah reported on NRCS staffing. Noah reported on Farm Production and Conservation (FPAC) program. Noah reported on Wetland Reserve Program opportunities.

SCC REPORT

Stu Trefry reported on revenue forecast for supplemental budget package. Stu reported on working with staff on projects and finances. Stu reported on an upcoming Commission meeting in March.

Projects REPORT

District employees provided project reports to Supervisors prior to the board meeting.

Tom Kollasch reported Anthony Waldrip will be beginning in March for the Outreach Position. Tom reported on new projects. Tom reported on a Lower Satsop Meeting. Tom reported on early action reaches. Tom reported on Flood Authority small projects. Tom reported on County ILA design and proposals.

Mike Nordin reported on Washaway Beach. Mike reported on the Whitcomb Spit project. Mike reported on staff evaluation. Mike reported on potential additional GHCD staffing. Mike reported working on GHCD budgeting.

DISCUSSION

A discussion was held regarding a suggestion to discuss a possible revision to the Long Range Plan due to the recent board member change.

A discussion was held regarding the RCPP.

A discussion was held regarding hiring interns at GHCD.

A discussion was held regarding possible additional staff to GHCD.

A discussion regarding Charles Sturniolo cost share award was tabled to next month.

MOTION(S) SUMMARY

Motion #1: Kyle Deerkop made a motion to approve the January 19, 2018 meeting minutes and a second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #2: Janet Strong made a motion to approve the January 30, 2018 special meeting minutes and a second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

Motion #3: Gary Waltenburg made a motion to accept the February 16, 2018 financial report and was seconded by Carl Waara. The motion passed unanimously by voice vote.

Motion #4: Carl Waara made a motion to pay checks #7414-7424 and EFTs totaling \$22,027.82. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #5: Gary Waltenburg made a motion to approve the resolution for the Little North River and Fir Creek projects. Janet Strong seconded the motion. The motion passed unanimously by voice vote.

Motion #6: Kyle Deerkop made a motion to approve the two (2) landowner certification forms for Little North River and Fir Creek. Gary Waltenburg seconded the motion. The motion passed unanimously by voice vote.

Motion #7: Janet strong made a motion to create an account with Dennis Company. Kyle Deerkop seconded the motion. The motion passed unanimously by voice vote.

Motion #8: Gary Waltenburg made a motion to approve the contract with the City of Aberdeen forestry services upon getting approval from Enduris. Carl Waara seconded the motion. The motion passed unanimously by voice vote.

Motion #9: Carl Waara made a motion to accept the Taylor Flack cost share award in the amount of \$47,500. The motion was seconded by Gary Waltenburg. The motion passed unanimously by voice vote.

Motion #10: Gary Waltenburg made a motion to accept the Monty Marks cost share award in the amount of \$6,250. The motion was seconded by Janet Strong. The motion passed unanimously by voice vote.

Motion #11: Carl Waara made a motion to approve a cash advance of \$21,880.75. Gary Waltenburg seconded the motion. The motion passed unanimously by voice vote.

Motion #12: Carl Waara made a motion to pay Natural System Design upon receipt of \$21,880.75. Gary Waltenburg seconded the motion. The motion passed unanimously by voice vote.

NEXT MEETING 10:00 a.m. Friday March 16, 2018 at 330 Pioneer Avenue West, Montesano, WA 98563

MEETING ADJOURNED 11:30 a.m.

Mike Nordin, Manager

Chair, Carl Waara