

GRAYS HARBOR CONSERVATION DISTRICT

MINUTES – February 15, 2019 10:00 a.m.

GHCD Office  
330 PIONEER AVENUE WEST  
MONTESANO, WA 98563

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The Grays Harbor Conservation District (GHCD) meeting was called to order at 10:04 a.m. by Chair Carl Waara.

Grays Harbor Conservation District Supervisors in attendance were, Carl Waara; Chair, Kyle Deerkop; Vice-Chair, Logan Zepp; Supervisor, Gary Waltenburg; Auditor, and Brady Engvall; Associate Supervisor.

GHCD Staff members present included Tom Kollasch; Watershed Restoration Program Manager, Brandon Carman; Project Manager, Anthony Waldrop; Watershed Restoration Specialist, Melissa Gonzales; Financial Administrator, Jim Getchman; Natural Resource/CREP Technician, Dave Houk; Stewardship Forester, and Mike Nordin; District Manager.

Partners in attendance were Noah Bates; Natural Resources Conservation Service (NRCS), David Rose; NRCS, and Stu Trefry; Washington State Conservation Commission (WSCC)

**MOTION(S)**

The Grays Harbor Conservation District Board of Supervisors reviewed the January 18, 2019 Board Meeting minutes. Kyle Deerkop made a motion to approve the January 18, 2019 meeting minutes. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Financial Report. Kyle Deerkop made a motion to approve the Financial Report. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the bills. Gary Waltenburg made a motion to pay checks 7559-7566 and EFTs totaling \$33,613.54. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the staff recommendation of hiring Natalie Osowski for the Voluntary Stewardship Program Specialist position. Kyle Deerkop made a motion to hire Ms. Osowski full time for the VSP position. A second was made by Logan Zepp. The motion passed unanimously by voice vote. A friendly amendment was passed to put the hourly compensation for Ms. Osowski at \$19/hour.

The Grays Harbor Conservation District Board of Supervisors reviewed the Monty Marks contract. Logan Zepp made a motion to approve the final Monty Marks contract. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Marks/Quinby cash advance request (\$13,000) and approval to pay upon receipt. Logan Zepp made a motion to approve the Marks/Quinby cash advance request (\$13,000) and approval to pay upon receipt. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Taylor Flack cash advance request (\$16,136.31) and approval to pay upon receipt. Logan Zepp made a motion to approve the Taylor Flack cash advance request (\$16,136.31) and approval to pay upon receipt. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Shaffner Farm Pad Contract. Logan Zepp made a motion to approve the Shaffner Farm Pad Contract. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed an Interdistrict Agreement with Lewis Conservation District for Lewis CD to work in Grays Harbor CD under their fish screen grant funding. Gary Waltenburg made a motion to approve an Interdistrict Agreement with Lewis CD to work in Grays Harbor CD under their fish screen grant funding. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Austin fish screen contract. Gary Waltenburg made a motion to approve the Austin fish screen contract. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

#### **NRCS REPORT**

A written NRCS report was provided. Noah Bates and David Rose also provided a verbal report. The Local Work Group meeting has been scheduled for 2:30pm – 5pm at the Chehalis library.

#### **WSCC REPORT**

Stu Trefry provided a verbal WSCC report, including updates around staff changes at the Commission and legislative activities by the Commission.

#### **ECY REPORT**

There was no ECY report.

#### **Projects Report**

District employees provided written project reports to Supervisors prior to the board meeting. District employees gave verbal reports during the board meeting.

#### **DISCUSSION**

A discussion was held about the Donkey Creek Proposal. No action was needed by the Board, however the Board expressed general approval.

A discussion was held about the release of unspent farm pad funding for lower Satsop reach scale design.

A discussion was held about a Board member assisting Melissa in filling out the Schedule 22. Gary Waltenburg volunteered.

A discussion was held about the process of doing the CD's 2019 elections through the superior court.

**MOTION(S) SUMMARY**

**Motion #1:** Kyle Deerkop made a motion to approve the January 18, 2019 meeting minutes. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

**Motion #2:** Kyle Deerkop made a motion to approve the Financial Report. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

**Motion #3:** Gary Waltenburg made a motion to pay checks 7559-7566 and EFTs totaling \$33,613.54. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

**Motion #4:** Kyle Deerkop made a motion to hire Ms. Osowski full time for the VSP Specialist position. A second was made by Logan Zepp. The motion passed unanimously by voice vote. A friendly amendment was passed to put the hourly compensation for Ms. Osowski at \$19/hour.

**Motion #5:** Logan Zepp made a motion to approve the final Monty Marks contract. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

**Motion #6:** Logan Zepp made a motion to approve the Marks/Quinby cash advance request (\$13,000) and approval to pay upon receipt. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

**Motion #7:** Logan Zepp made a motion to approve the Taylor Flack cash advance request (\$16,136.31) and approval to pay upon receipt. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

**Motion #8:** Logan Zepp made a motion to approve the Shaffner Farm Pad Contract. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

**Motion #9:** Gary Waltenburg made a motion to approve an Interdistrict Agreement with Lewis CD to work in Grays Harbor CD under their fish screen grant funding. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

**Motion #10:** Gary Waltenburg made a motion to approve the Austin fish screen contract. A second was made by Logan Zepp. The motion passed unanimously by voice vote.

**NEXT MEETING** 10:00 a.m. Friday March 15, 2019 at 330 Pioneer Avenue West, Montesano, WA 98563

**MEETING ADJOURNED** 11:27 a.m. by Chair Carl Waara

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Mike Nordin, Manager

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Chair, Carl Waara