

GRAYS HARBOR CONSERVATION DISTRICT

MINUTES – January 20, 2017 10:00 a.m.

LOCATION: 330 PIONEER AVENUE WEST

MONTESANO, WA 98563

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The Grays Harbor Conservation District (GHCD) meeting was called to order at 10:00 a.m. by Gary Waltenburg. Grays Harbor Conservation District Supervisors in attendance were, Janet Strong and Kyle Deerkop. PCD/GHCD staff members present included, Janice Wetterauer; Administrative Assistant, Kim Smith; Riparian Resource Specialist, Tom Kollasch; Project Manager, Jim Getchman; Natural Resource Technician, Gavin Glore; SW Area Engineer, and Brandon Carman; Fisheries Technician. Partner in attendance was Stu Trefy, WSCC.

**MOTION(S)**

The Grays Harbor Conservation District Board of Supervisors reviewed the December Board Meeting minutes. Kyle Deerkop made a motion to accept the December 16, 2016 minutes including an amendment made by Stu Trefy. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Fund Balances and Grants sheet. Gary Waltenburg made a motion to approve the Fund Balances and Grants sheet. A second was made by Janet Strong. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the January 20, 2017 financial report. Gary Waltenburg made a motion to accept the January 20, 2017 financial report and a second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the December 16, 2016 financial statement. Kyle Deerkop moved to pay checks #7252-7263 and EFTs totaling \$15,932.01. A second was made by Janet Strong. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Hoquiam Surge Plain and Church Rd. projects RCO resolution authorizations. Kyle Deerkop made a motion to accept the Hoquiam Surge Plain and Church Rd resolution authorizations. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Hoquiam Surge Plain and Church Rd. projects RCO landowner certifications. Kyle Deerkop made a motion to accept the Hoquiam Surge Plain and Church Rd landowner certifications. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the proposed GHCD Unanticipated Discovery Plan. Kyle Deerkop made a motion to accept the Unanticipated Discovery Plan. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed setting up a separate savings account for the SW Engineer. Gary Waltenburg made a motion to allow setting up a separate engineering savings account for Gavin Glore's funds. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed a District Agreement with Sam Giese. Kyle Deerkop made a motion to accept the District Agreement. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the SW District Cluster Engineer Agreements. Gary Waltenburg made a motion to accept the SW District Cluster Engineer Agreements. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Boyer and Hallstrom Irrigation Water Management Plans and Landowner Agreements. Kyle Deerkop made a motion to accept the Boyer and Hallstrom Irrigation Water Management Plans and Landowner Agreements. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the GHCD Election Resolution #17-1. Janet Strong made a motion to approve Election Resolution #17-1. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

#### **NRCS REPORT**

No NRCS report was provided

#### **SCC REPORT**

Stu Trefry reported on his work for the previous month. Stu reported that he has been helping develop the WADE leadership track. Stu reported the Conservation Commission has approved the CAPP's 14 legal requirements and is developing performance evaluations for Districts. Stu reported that he is writing an ew task order for forestry funds. Stu reported that he is working on a District Operations Brief regarding 1099s. Stu also provided an update on the RCPP grant.

#### **PROJECTS REPORT**

Employees provided paper project reports to Supervisors prior to the board meeting. These reports are attached.

## **DISCUSSION**

Brandon Carman added the GHCD Election Resolution as an agenda item under New Business.

## **MOTION(S) SUMMARY**

**Motion #1:** Kyle Deerkop made a motion to accept the December 16, 2016 Board Meeting Minutes including an amendment made by Stu Trefry. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

**Motion#2:** Gary Waltenburg made a motion to approve the Fund Balances and Grants sheet. A second was made by Janet Strong. The motion passed unanimously by voice vote.

**Motion #3:** Gary Waltenburg made a motion to accept the January 20, 2017 financial report. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

**Motion #4:** Kyle Deerkop made a motion to pay checks #7252-7263 and EFTs totaling \$15,932.01. A second was made by Janet Strong. The motion passed unanimously by voice vote.

**Motion #5:** Kyle Deerkop made a motion to accept the Hoquiam Surge Plain and Church Rd resolution authorizations. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

**Motion #6:** Kyle Deerkop made a motion to accept the Hoquiam Surge Plain and Church Rd landowner certifications. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

**Motion #7:** Kyle Deerkop made a motion to accept the Unanticipated Discovery Plan. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

**Motion #8:** Gary Waltenburg made a motion to allow setting up a separate engineering savings account for Gavin Glore's funds. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

**Motion #9:** Kyle Deerkop made a motion to accept the District Agreement with Sam Giese. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

**Motion #10:** Gary Waltenburg made a motion to accept the SW District Cluster Engineer Agreements. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

**Motion #11:** Kyle Deerkop made a motion to accept the Boyer and Hallstrom Irrigation Water Management Plans and Landowner Agreements. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

**Motion #12:** Janet Strong made a motion to approve Election Resolution #17-1. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

**NEXT MEETING:** 10:00 a.m. February 17, 2017 at 330 Pioneer Avenue West, Montesano, WA 98563

**Meeting ADJOURNED** 12:06 p.m.

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Mike Nordin, Manager

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Chair, Carl Waara