

GRAYS HARBOR CONSERVATION DISTRICT

MINUTES – January 19, 2018 10:00 a.m.

LOCATION: 330 PIONEER AVENUE WEST

MONTESANO, WA 98563

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The Grays Harbor Conservation District (GHCD) meeting was called to order at 10:00a.m. by Chair Carl Waara. Grays Harbor Conservation District Supervisors in attendance were Kyle Deerkop; Vice Chair, Gary Waltenburg; Auditor, and Janet Strong. Associate Supervisor Brady Engvall was present. GHCD/PCD staff members present included Melissa Gonzales; Financial Administrator, Mike Nordin; Manager, Brandon Carman; Fisheries Technician, and Tom Kollasch; Aquatic Habitat Restoration Program Manager. Partners in attendance were Noah Bates; NRCS Resource Conservationist, and Stu Trefry; WSCC Regional Manager. Members of the public in attendance were Logan Zepp, Stephen Willis, and Tammie Perreault.

**MOTION(S)**

The Grays Harbor Conservation District Board of Supervisors reviewed the December 15, 2017 Board Meeting minutes. Gary Waltenburg made a motion to accept the December 15, 2017 meeting minutes. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the January 19, 2018 financial report. Gary Waltenburg made a motion to accept the January 19, 2018 financial report. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the January 19, 2018 financial statement. Gary Waltenburg made a motion to pay checks #7397-7413 and EFTs totaling \$20,699.15. A second was made by Janet Strong. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Lininger landowner agreement. Carl Waara made a motion to approve the Lininger landowner agreement. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the MF Hoquiam project Cash Advance proposal. Kyle Deerkop made a motion to approve requesting a cash advance for \$58,213.25. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the Sturnilio Dairy Nutrient Management Plan. Gary Waltenburg made a motion to approve and certify the Sturnilio Dairy Nutrient Management Plan. A second was made by Janet Strong. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the process of filling an elected Supervisor's vacant term. Gary Waltenburg made a motion to publish an advertisement twice in a newspaper announcing the vacancy with applications due February 13<sup>th</sup>, 2018 and a selection to be made on February 16<sup>th</sup>, 2018. A second was made by Carl Waara. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors reviewed the available Shellfish Technical Assistance funds available. Gary Waltenburg made a motion to accept \$18,962.22 in Shellfish Technical Assistance funds. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

The Grays Harbor Conservation District Board of Supervisors discussed the Schedule 22 and district Inventory. Gary Waltenburg volunteered to work with Melissa Gonzales in completing the Schedule 22 and District inventory.

### **NRCS REPORT**

Noah Bates provided the SW NRCS Area report and provided updates on EQIP projects. The upcoming deadline for EQIP applications is March 16<sup>th</sup>. The federal budget is still in negotiation and a federal shutdown is possible.

### **SCC REPORT**

Stu Trefry presented a report for WSCC. Stu reported that Ron Schultz has returned to work. Stu reported that the capital budget has passed and he is now attempting to increase the RCPP allocation to \$6,000,00.00.

### **DOE REPORT**

No DOE report was given.

### **Projects REPORT**

District employees provided project reports to Supervisors prior to the board meeting. Mike Nordin gave an oral report. Mike reported that he is currently working on analyzing District long term funding. Mike reported that he is implementing staff reviews and evaluations. Mike reported that he will be attending Legislative Days on February 5<sup>th</sup>. Mike provided an update on the City of Aberdeen forest management plan negotiation.

### **DISCUSSION**

The Grays Harbor Conservation District Board of Supervisors discussed the process for filling the vacant, mid-term elected Supervisor position. With input from staff and Stu Trefry, the Board adopted a process for filling the position.

### **MOTION(S) SUMMARY**

**Motion #1:** Gary Waltenburg made a motion to accept the December 15, 2017 board meeting minutes. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

**Motion #2:** Gary Waltenburg made a motion to accept the January 19, 2018 financial report. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

**Motion #3:** Gary Waltenburg made a motion to pay checks #7397-7413 and EFTs totaling \$20,699.15. A second was made by Janet Strong. The motion passed unanimously by voice vote.

**Motion #4:** Carl Waara made a motion to approve the Lininger landowner agreement. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

**Motion #5:** Kyle Deerkop made a motion to approve requesting a cash advance for \$58,213.25 for the MF Hoquiam project. A second was made by Gary Waltenburg. The motion passed unanimously by voice vote.

**Motion #6:** Gary Waltenburg made a motion to approve and certify the Sturnilio Dairy Nutrient Management Plan. A second was made by Janet Strong. The motion passed unanimously by voice vote.

**Motion #7:** Gary Waltenburg made a motion to publish an advertisement twice in a newspaper announcing a Supervisor position vacancy with applications due February 13<sup>th</sup>, 2018 and a selection to be made on February 16<sup>th</sup>, 2018. A second was made by Carl Waara. The motion passed unanimously by voice vote.

**Motion #8:** Gary Waltenburg made a motion to accept \$18,962.22 in Shellfish Technical Assistance funds. A second was made by Kyle Deerkop. The motion passed unanimously by voice vote.

**NEXT MEETING** 10:00 a.m. Friday February 16, 2018 at 330 Pioneer Avenue West, Montesano, WA 98563

**MEETING ADJOURNED** 11:16 a.m.

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Mike Nordin, Manager

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Chair, Carl Waara