

Grays Harbor VSP Work Group Special Meeting

10:00 AM May 31, 2019

Grays Harbor Conservation District Office
Montesano, WA

Attendees:

Work Group Members Present: Owen Shaffner, Terry Willis (chair), Terry Moore, Logan Zepp

Work Group Members by Phone: Ed Lagergren, Kyle Deerkop, (vice chair)

Grays Harbor Conservation District Staff: Natalie Osowski, Mike Nordin

Grays Harbor Conservation District Staff by Phone: Anthony Waldrop

Grays Harbor County Staff by Phone: Jane Hewitt, Mark Cox

Public: N/A

Work Group Members Absent: Darrell Haglund (excused), Gary Waltenburg (excused), Jay Gordon (not excused)

Minutes:

The Grays Harbor County Voluntary Stewardship Program (VSP) Work Group Special Meeting was called to order at 10:02 AM by Chair Terry Willis.

Public Comments: There were no public comments

New Business:

- Manure Spreader Quotes
 - Natalie Osowski spoke about the two manure spreader quotes that were given to her by Mark Cox from Grays Harbor County. Purchasing two different manure spreaders had been previously discussed in work group meetings to better serve landowners of varying operation sizes. Since the conservation district does not have the cash on hand to purchase large equipment, the conservation district requested to have the county purchase large equipment and then give ownership of the equipment to the conservation district. Washington (WA) Tractor is the state contracted vendor for agricultural equipment and had two manure spreaders available in Yakima, WA. The first manure spreader quote was for a Frontier MS1105G. This manure spreader is ground-driven, can hold 50 bushels, and is \$5,018.44. The second manure spreader quote was for a Frontier MS1108. This manure spreader is PTO (power takeoff) driven, can hold 80 bushels, and is \$7,184.26. Mark Cox inquired with WA Tractor about a larger manure spreader, the Frontier MS1117, capable of holding 175 bushels, but this manure spreader would not be delivered until August. Since VSP billing is a reimbursement process, purchasing the larger manure spreader would not be completed in time for the end of the biennium, June 30. There is the option to budget in the next biennium to purchase the larger manure spreader.

- A discussion was held regarding which manure spreader to purchase, and whether or not both manure spreaders should be purchased. It was commented that a lot of horse owners now have medium sized tractors that have PTO capabilities. Larger operations, such as dairies, tend to have their own manure spreaders already, therefore, the Frontier MS1117 manure spreader might not be utilized as much. Lewis Conservation District has the MS1105G manure spreader, and it gets used quite often. If there was a Grays Harbor landowner interested in a ground-driven manure spreader, they could go to Lewis Conservation District and borrow theirs. It was stated that both the MS1105G and the MS1108 manure spreaders could be purchased, and, if one is not getting utilized, then it could be sold later on.
- Terry Moore made a motion to purchase both the MS1105G and the MS1108 manure spreaders, if they are available. A second was made by Logan Zepp. A discussion followed stating that both manure spreaders would require a trailer for transportation on the highway. Jane Hewitt and Mark Cox had previously discussed amongst themselves regarding the mechanics of backing a manure spreader onto a trailer, if a winch system would be needed, and what type of trailer would be best. Two different types of trailers could be used: a trailer with ramps or a hydraulic tilt trailer. Logan Zepp commented that he will look at the type of trailer Lewis Conservation District has, and report back. The type of trailer that Lewis Conservation District has will be the type of trailer purchased.
- Terry Moore amended the previous motion to include purchasing trailers for both manure spreaders. A second was made by Logan Zepp. The amendment passed by consensus. The motion now reads as “purchase both the MS1105G and the MS1108 manure spreaders, if available, and purchase two trailers for transporting each manure spreader”. Motion passed by consensus.
- A discussion was held regarding the rental equipment to have a Grays Harbor VSP decal with a phone number so people interested would know how to connect with the district to rent the equipment. Jane Hewitt asked Natalie Osowski to forward on the Grays Harbor Conservation District logo and VSP logo to the county for the county to create decals.
 - **Action Item:** Natalie will forward the aforementioned logos to Jane.
- Agreement for Equipment Rental and Exhibit “B”
 - The work group was presented with draft documents of the Agreement for Equipment Rental and Exhibit “B”. There was yellow highlighting throughout both documents to indicate where decisions will need to be made.
 - The Agreement for Equipment Rental is an agreement between Elma Feed & Farm Supply as the “Contractor”, and the Grays Harbor Conservation District as the “District”. Decisions for the Agreement for Equipment Rental document include the level of VSP participation that would be required of the landowner to rent the equipment, the rental rate, the deposit amount, compensation to the District and Contractor, and the duration of the agreement.

- Exhibit "B", also known as the Equipment Rental Agreement and Statement of Liability Waiver, is an agreement and liability waiver between Elma Feed & Farm Supply as the "Contractor" and the landowner as the "Renter". Decisions for this document include the maximum amount of days the equipment can be checked out, the rental rate, and the deposit amount. It was requested to make decisions regarding these documents at the next meeting held on June 13, 2019.
- Some discussion was held regarding who would be responsible for insuring the equipment. Mike Nordin stated that the equipment would be insured by the conservation district under their insurance policy with Enduris, who insures all the conservation districts.
 - **Action Item:** Mike will contact Enduris and have more information for the next work group meeting.
- Budget revision
 - A proposed budget revision was presented to include a new budget category that would cover equipment/materials to support VSP. Leftover money from the Cost Share budget category would be moved to this new budget category. The proposed budget revision would allocate \$5,497.45 to Cost Share, and \$36,387.94 to Equipment/Materials to support VSP. This was proposed because there is a need for a teleconference phone system for VSP work group members calling into a meeting. This revision would also cover future equipment purchases that do not fall under an already existing category. A discussion was held with a comment regarding there should be two different equipment categories, one for office supplies and one for equipment for landowners. It was asked if a decision needed to be made today, and it was not needed. It was requested that the Grays Harbor Conservation District staff revise the budget to include two separate equipment categories and allocate a proposed dollar amount to each category and bring the revised budget to the next work group meeting on June 13, 2019.
 - **Action Item:** GHCD employees Natalie and Anthony will revise the budget to include two separate equipment categories and allocate a proposed dollar amount into each category and bring the revision to the next work group meeting on June 13, 2019.
 - A discussion was held regarding the next work group meeting on June 13, 2019. It was requested that the no-till drill contract with Washington Department of Fish and Wildlife be presented and the recently purchased VSP banner be on display for the entire work group to see.
 - A discussion was held regarding inviting Lewis Conservation District Staff to the next Work Group meeting so they can talk about their equipment rental program and the contract/agreement documents they use as part of the program.
 - **Action Item:** Mike will follow up with Lewis CD staff

Meeting was adjourned at 10:50 AM. Next meeting will be June 13, 2019 at 6:30 PM at the County Commissioner's Room in Montesano, WA.

Summary of Motions:

1. Terry Moore made a motion to purchase the MS1105G and MS1108 manure spreaders, if available. A second was made by Logan Zepp. A discussion followed and no vote was made.
 - a. Terry Moore amended the motion to include purchasing two trailers for transportation of each manure spreader. The motion now reads as "purchase both the MS1105G and the MS1108 manure spreaders, if available, and purchase two trailers for transporting each manure spreader". A second was made by Logan Zepp. The amendment passed by consensus. The original motion passed by consensus.