

Grays Harbor VSP Work Group Meeting

6:30 P.M. June 13, 2019

County Commissioners Meeting Room

Montesano, WA

Attendees:

Work Group Members: Owen Shaffner, Ed Lagergren, Kyle Deerkop, (vice chair), Terry Moore, Darrell Haglund, Terry Willis (chair), Logan Zepp, Gary Waltenburg

Grays Harbor Conservation District Staff: Anthony Waldrop, Natalie Osowski

Grays Harbor County Staff: Jane Hewitt

Public: Al Zepp

Work Group Members Absent: Jay Gordon (not excused)

Minutes:

The Grays Harbor County Voluntary Stewardship Program (VSP) Work Group Meeting was called to order at 6:30 P.M. by Chair Terry Willis.

Public Comments: There were no public comments

Changes to the agenda: There were no changes to the agenda.

Old Business:

- The Work Group reviewed the minutes from the May 9, 2019 VSP Work Group meeting. Terry Moore made a motion to approve the May 9, 2019 VSP Work Group meeting minutes. A second was made by Kyle Deerkop. The motion passed by consensus.
- The Work Group reviewed the minutes from the May 31, 2019 VSP Work Group Special meeting. Terry Moore made a motion to approve the May 31, 2019 VSP Work Group Special meeting minutes. A second was made by Kyle Deerkop. The motion passed by consensus.
- Natalie Osowski gave the Technical Service Provider report to the Work Group by updating the group on recent purchases. Natalie purchased marketing materials including pens, brochures, and a banner. Natalie hopes to use these marketing materials in the near future at the Aberdeen Sunday Market and the Grays Harbor County Fair. An iPad was also purchased and will be used on landowner site visits to fill out the Individual Stewardship Plan Checklist and provide a map of the property. Natalie has been in contact with the two landowners implementing cost share projects on their properties. One landowner has completed his project and is scheduled to sign off on the contract next week. Natalie and Anthony attended the Washington Association of District Employees (WADE) Conference earlier this week and gave comments on the sessions they attended.

- Equipment Rental Agreement and Liability Waiver
 - Al Zepp from Elma Feed and Farm Supply was invited to the work group meeting to discuss the equipment rental agreements and liability waiver documents. A discussion followed that included comments about the level of VSP participation and whether or not to have an incentive rate for VSP participants.
 - Changes were made to the draft Equipment Rental Agreement and Liability Waiver to reflect the discussion of the work group. Kyle Deerkop made a motion to approve the Equipment Rental Agreement and Exhibit B with the proposed alterations. A second was made by Darrell Haglund. The motion passed by consensus.
 - **Action Item:** Anthony and Natalie will make the alterations to the equipment rental agreement and the Exhibit B drafts and email the updated documents to the work group as soon as possible.
 - **Action Item:** Natalie will look into purchasing a shelter to store the no-till drill under and also look into purchasing parts and grease.

- Budget Revision
 - A budget revision was discussed that included creating two new budget categories with allocations. The revision included changing the “Cost Share” budget category allocation from \$41,885.39 to \$5,497.45. The remaining \$36,387.94 was separated into two new budget categories. The first budget category was “Office Supplies to Support VSP” with \$3,000.00 allocated. The second budget category was “Equipment to Support VSP Landowners” with \$33,387.94 allocated. This change was made to accommodate purchasing manure spreaders for the VSP Equipment Rental Program. Owen Shaffner made a motion to approve the budget revision that included the new categories and allocations, “Office Supplies to Support VSP” with \$3,000.00 allocated and “Equipment to Support VSP Landowners” with \$33,387.94 allocated. A second was made by Kyle Deerkop. The motion passed by consensus.

New Business:

- Washington Department of Fish and Wildlife (WDFW) High Resolution Change Detection (HRCD)
 - Anthony Waldrop gave an update regarding the WDFW HRCD contract. WDFW is working on the HRCD analysis and they expect to complete the project at the end of this month.
- Biennium Wrap-up
 - A brief update was given regarding the end of the biennium including report writing and making purchases.
- Future Contracts
 - Anthony Waldrop gave a brief update regarding future contracts including the contract between the Washington State Conservation Commission and Grays

Harbor County and the inter-local agreement between Grays Harbor County and Grays Harbor Conservation District.

- Future Meeting Dates and Topics
 - The next meeting was scheduled for July 11, 2019 at 6:30 PM. The meetings will be held in the County Commissioner's Room in Montesano, WA.

Meeting was adjourned at 8:33 pm. Next meeting will be July 11, 2019 at 6:30 PM at the County Commissioner's Room in Montesano, WA.

Summary of Motions:

1. Terry Moore made a motion to approve the May 9, 2019 VSP Work Group meeting minutes. A second was made by Kyle Deerkop. The motion passed by consensus.
2. Terry Moore made a motion to approve the May 31, 2019 VSP Work Group Special meeting minutes. A second was made by Kyle Deerkop. The motion passed by consensus.
3. Kyle Deerkop made a motion to approve the Equipment Rental Agreement and Exhibit B with the proposed amendments. A second was made by Darrell Haglund. The motion passed by consensus.
4. Owen Shaffner made a motion to approve the budget revision that included the new categories and allocations, "Office Supplies to Support VSP" with \$3,000.00 allocated and "Equipment to Support VSP Landowners" with \$33, 387.94 allocated. A second was made by Kyle Deerkop. The motion passed by consensus.