

VSP Work Group Meeting

6:30 P.M. January 3, 2019
County Commissioners Meeting Room
Montesano, WA

Attendees:

Work Group Members: Terry Moore, Darrell Haglund, Owen Shaffner, Ed Lagergren, Gary Waltenburg, Kyle Deerkop (vice-chair), Terry Willis (chair)

Grays Harbor Conservation District Staff: Anthony Waldrop, Mike Nordin

Grays Harbor County Staff: Jane Hewitt, Alice Shawyer

Public: Logan Zepp

Minutes:

The Grays Harbor County Voluntary Stewardship Program (VSP) Work Group Meeting was called to order at 6:30 P.M. by Chair Terry Willis.

Public Comments: There were no public comments

Changes to the agenda: Anthony Waldrop added a discussion around aerial imagery analysis to the agenda

Old Business:

- The Work Group reviewed the minutes from the November 8, 2018 VSP Work Group meeting. Owen Shaffner made a motion to approve the November 8, 2018 VSP Work Group meeting minutes. A second was made by Darrell Haglund. The motion passed by consensus.
- Anthony Waldrop gave the Technical Service Provider report to the Work Group by updating the group on recent site visits and Individual Stewardship Plan developments.

New Business:

- Work Group Bylaws
 - Mike Nordin explained Robert's Rules of Order: Small Board Forum. There was a discussion of the legal implications of adopting bylaws. It was clarified that VSP Work Group meetings fall under the Open Public Meetings Act requirements.
 - **Action Item:** Jane from the county will make sure to advertise upcoming Work Group meetings with corresponding agenda on the county website
 - **Action Item:** Anthony from the District will create a rough draft of bylaws that can be reviewed by the Work Group before the next Work Group meeting.
- New Work Group Members

- Determined that Logan Zepp is unable to join at this point because according to the Work Plan the Work Group must add members 2 at a time to maintain an odd number of members.
 - **Action Item:** District will reach out to Jay Gordon to see if he wants to join with Logan at next Work Group meeting.
- VSP Specialist Position
 - The District gave an update on developments around hiring a VSP Specialist. The application period closes January 18, 2019 and the District will be conducting interviews shortly thereafter. Advertising suggestions were given.
 - **Action Item:** The District will send the VSP Specialist Position description to the Work Group.
- Aerial Imagery Analysis
 - Jane spoke with Tim Triesch, the Grays Harbor County GIS manager about conducting aerial imagery analysis for the VSP program. Tim updated Jane that he was not on the same page as John Kliem, the consultant who developed the workplan, around the GIS analysis need for the VSP program. Thus, Tim does not currently feel prepared to conduct the analysis that the workplan calls for. The Work Group held a discussion of how to conduct the analysis if the county is unable to. Darrell asked if the Work Group could create a temporary position to do the GIS analysis.
 - Discussion of using WDFW High-Resolution Change Detection monitoring, which according to WDFW representative would be around \$20k. WDFW unsure if they currently have the capacity this biennium to conduct the analysis. Question raised as to whether WDFW could do the analysis this biennium using our VSP funds and then we would be reimbursed if WDFW gets Capital Budget funding to do HRCD for the next biennium.
 - **Action Item:** Jane and Anthony will follow up with Tim Triesch to further discuss the county's capacity for doing the analysis
 - **Action Item:** Anthony will follow up with Keith Folkerts of WDFW to further discuss HRCD pricing, the HRCD Capital Budget ask status, and WDFW capacity for the analysis
- Budget for remainder of biennium
 - VSP cost-share projects will need to be approved by the Work Group
 - Discussion of how cost-share projects work and how VSP participation can be incentivized through increased cost-share rates
 - Terry Moore made a motion to request of the Grays Harbor Conservation District Board of Supervisors an increase of the District cost-share percentage to 90% if a VSP Individual Stewardship Plan has been completed. A second was made by Darrell Haglund. The motion passed by consensus. Kyle Deerkop and Gary Waltenburg recused themselves from the vote.

- **Action Item:** The Work Group requests that the District draft a letter to the Grays Harbor Conservation District Board of Supervisors requesting the above. Work Group Chair Terry Willis can review and sign the letter.
- Discussion of the budget proposal for the rest of the biennium. Darrell Haglund made a motion to approve the budget as written. A second was made by Owen Shaffner. The motion passed by consensus.
 - **Action Item:** The County and the District will develop additional contract paperwork to reflect the approved budget.

Meeting was adjourned at 8:01pm. Next meeting is Thursday February 7th at 6:30pm at the County Commissioner's Room in Montesano, WA.

Summary of Motions:

1. Owen Shaffner made a motion to approve the November 8, 2018 VSP Work Group meeting minutes. A second was made by Darrell Haglund. The motion passed by consensus.
2. Terry Moore made a motion to request of the Grays Harbor Conservation District Board of Supervisors an increase of the District cost-share percentage to 90% if a VSP Individual Stewardship Plan has been completed. A second was made by Darrell Haglund. The motion passed by consensus. Kyle Deerkop and Gary Waltenburg recused themselves from the vote.
3. Darrell Haglund made a motion to approve the budget as written. A second was made by Owen Shaffner. The motion passed by consensus.